

Annual Reports of the Town Officers of the Town of Rutland, Massachusetts



**Thank you Rutland Playground Committee- Jane Bateman, Leon Brownlee, Brian Moore,
Mary Jo Murray, Kathy Payev, Denise Pescaro and Jessica Pendleton.**

**"Never doubt that a small group of thoughtful, committed citizens
can change the world. Indeed, it is the only thing that ever has"**

Margaret Mead

**Fiscal Year Ending
June 30, 2004**

TOWN of RUTLAND NUMBERS TO KNOW

EMERGENCY - FIRE, POLICE, AMBULANCE	911
NON-EMERGENCY - FIRE	886-4107
NON-EMERGENCY - POLICE	886-4106

****PLEASE MAKE SURE YOUR HOUSE NUMBERS ARE VISIBLE****

<u>For Information on:</u>	<u>See or Call:</u>	<u>Tel. No.</u>
Assessments	Assessor	886-4101
Abatements	Assessor	886-4101
Bills, Accounts	Treasurer	886-4103
Blasting Permits	Fire Chief	886-4107
Building Permits	Building Inspector	886-4118
Civil Defense	Director	886-2123
Dog Complaints	Dog Officer	886-2123
Dog Licenses	Town Clerk	886-4104
Elections	Town Clerk	886-4104
Electrical Inspections	Wire Inspector	886-6739
Burning Permits	Forest Warden	886-4107
Gas Inspections	Gas Inspector	886-4118
Historical Commission	Helen Viner	
Library	Librarian	886-4108
Licenses	Town Clerk	886-4104
Lunch Program for Elderly	Meal Site	886-4119
Oil Burner Inspections	Fire Chief	886-4107
Percolation Tests	Board of Health	886-4102
Plumbing Inspections	Plumbing Inspector	886-4118
Recreation	Kirsten Brownlee	886-0048
Schools	Principal, Naquag	886-2901
	Principal, CTMS	886-0073
Selectmen	Administrative Assistant	886-4100
Senior Issues	Council on Aging	886-7945
Smoke Detector Certificate	Fire Chief	886-4107
Street & Highways	Superintendent, D.P.W.	886-4105
Taxes & Tax Bills	Town Collector	886-4103
Traffic	Police Department	886-2123
	Police Office	886-4106
Trees	Tree Warden	886-4105
Voter Registration	Town Clerk	886-4104
Veteran's Services	Veteran's Agent	885-7508
	Home Phone	885-2913
Water & Sewer	Water Dept.	886-4105
Wachusett Regional District	Superintendent	829-1670
Wachusett Regional High	Admin. Office	829-6771
Citizen Information Service	Secretary of State	1-800-392-6090
State Representative	Lew Evangelidis	1-617-722-2460
State Senator	Stephen Brewer	1-617-722-1540

**ANNUAL REPORTS OF THE TOWN OFFICERS
OF THE
TOWN OF RUTLAND
MASSACHUSETTS**



**FOR THE FISCAL YEAR ENDING
JUNE 30, 2004**

**The Board of Selectmen
Dedicates the Annual Town Report to:**

Ramey Erickson



**For serving the Town of Rutland as a
dedicated member of the The Finance Committee
for 30+ years and serving on the
School Building Needs Study Committee**

*“A community is like a ship; everyone ought to be
prepared to take the helm.”*

-Henrik Ibsen

FOUNDED 1713

TOWN OF RUTLAND

INCORPORATED 1722

POPULATION	1990	4,669 (Federal)
	2000	6,353 (Federal)
	2004	7,463

REGISTERED VOTERS 4,086 as of June 30, 2004

Democrat	960	Republican	723	Unenrolled	2379
Green Party	5	Libertarian	17	3 rd Party	2

Miles of Road:

Town and County	63.53 Miles
State	<u>9.20</u>
	72.73 Miles

Square Miles:	35.42	Acres:	22,246
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Heights above Sea Level:

Center	1,205
Standpipes (Rice Hill)	1,250
Top of Standpipes	1,340

Town Election:	Second Monday in May
Annual Town Meeting:	Saturday following Town Election

ELECTED REPRESENTATIVES

United State Senators:

Edward M. Kennedy	Democrat
John F. Kerry	Democrat

Congressman: Third Congressional District

James P. McGovern	Democrat
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State Senator: Worcester, Franklin, Hampden & Hampshire District

Stephen Brewer	Democrat
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State Representative: First Worcester District

Lewis Evangelidis	Republican
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<p style="text-align: center;">REPORT OF THE TOWN CLERK ELECTED TOWN OFFICERS</p>
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MODERATOR

Addison Redfield

TERM EXPIRES

2005

SELECTMEN

Donald R. D'Auteuil

2005

Douglas C. Briggs

2006

Louis Cornacchioli

2007

ASSESSORS

William W. Gibbs Jr.

2005

Peter M. Heaney

2006

Joyce H. McGuinness

2007

TREASURER/COLLECTOR

Sally M. Hayden

2006

TOWN CLERK

Sally M. Hayden

2006

Wachusett Regional School District Committee

Elizabeth Brennan

2006

John Kane

2006

Cheryl Rauh

2007

John Nunnari

2007

SOUTHERN WORC. CNTY REG. VOC. SCH. DIST. COMM.

Michael S. Pantos

2006

Mark A. Briand

2007

BOARD OF HEALTH

Nathan C. Locke

2005

Scott M. Gilroy

2006

Karen H. Leonard

2007

PLANNING BOARD

Michael Sullivan	2005
Thomas J. Dufault	2006
Norman W. Anderson	2007
Neil G. Viner	2008
Charles Richard Williams	2009

LIBRARY TRUSTEES

John M. Scannell	2005
Edward G. Purcell	2005
Lynne M. Anderson	2006
Paula C. Korstvedt	2006
Janet Barakian	2007
Karla Bigelow	2007

OFFICERS APPOINTED BY SELECTMEN

The following officers were unanimously appointed by the Board of Selectmen:
Appointments are for one year, unless otherwise stated.

ADMINISTRATIVE ASSISTANT TO BOARD OF SELECTMEN

Jacqueline I. O'Brien

SECRETARY TO BOARD OF SELECTMEN

Nancy M. Macaruso

CONSTABLES

Ugo Alinovi

Joseph R. Baril, Jr.

SUPERINTENDENT – DEPARTMENT OF PUBLIC WORKS

(3-year appointment)

Carl G. Christianson, Jr.

Term Expires 2004

FIRE CHIEF

(3-year appointment)

Thomas P. Ruchala

Term Expires 2004

POLICE CHIEF

(3-year appointment)

Joseph R. Baril, Jr.

Term Expires 2004

POLICE DEPARTMENT

Richard E. Salls, Sergeant

Jason J. Silvestri (res. 12/8/03)

Thomas J. Downey

Mark J. Coccio

David G. Westerman

Christopher M. Bailey

Michael W. Porcaro (app. 9/15/03)

S. Patrick Swain (app. 9/29/03)

Rosemary J. Warren, Secretary

Rev. Richard S. Pryce, Chaplain

Matrons

Rosemary J. Warren

Beverly A. Lange

Ronald C. Friberg, Sergeant

Stephanie P. Howe (res. 8/1/03)

Michael R. Stoddard

Christopher W. Conrad

James M. Mosesso (app. 5/24/04)

Eric J. Pearson

Jason G. Barlow (app. 9/2/03)

James J. Murphy (res. 9/2/03)

David Loos (res. 2/28/04)

ARMS OFFICER

Eric J. Pearson

ANIMAL CONTROL OFFICER

Richard N. Clark, Sr.

ASSISTANT ANIMAL CONTROL OFFICER

Vacant

ASSISTANT CIVIL DEFENSE DIRECTOR

Mark Briand

E 9-1-1 COORDINATOR

Diane Petrone

BUILDING INSPECTOR/COMMISSIONER

Harry C. Johnson, Jr.

ASSISTANT BUILDING INSPECTOR

William G. Walker, Sr. (resigned 7/1/03)

Richard Travers (appointed 7/21/03)

PLUMBING INSPECTOR

William G. Walker, Sr.

ASSISTANT PLUMBING INSPECTOR

Byron Carpenter

INSPECTOR OF GAS PIPING AND GAS FIXTURES

William G. Walker, Sr.

ALTERNATE GAS INSPECTOR

James M. Soucy (resigned 7/1/03)

INSPECTOR OF WIRES

Robert E. Ackerman

ALTERNATE INSPECTORS OF WIRES

Lester Grace

Richard Gaffney

VETERAN'S AGENT AND DIRECTOR OF VETERAN'S SERVICES

Wallace J. Casavant

VETERAN GRAVES OFFICER

William P. Narcisi

TOWN COUNSEL

Cranston & Cranston, P.C.

TOWN ACCOUNTANT
(3-year appointment) - 2006
Hirbour & Haynes, P.C.

ASSISTANT TOWN ACCOUNTANT
Jacqueline I. O'Brien

ZONING BOARD OF APPEALS
(3-year appointment)

Gerald Power, Chairman	Term Expires 2004 (res. 11/20/03)
Monique Larose	Term Expires 2006
Richard Surrette, Chairman	Term Expires 2004
Thomas Oliva	Term Expires 2005 (res. 1/6/04)
David Bigelow (replaced Oliva)	Term Expires 2005
Clealand Blair, Jr.	Term Expires 2003 (res. 7/11/03)

ASSOCIATE BOARD OF APPEALS
(3-year appointment)

Rose Ferrandino (app. 1/12/04)	Term Expires 2004
Terry Chadbourne	Term Expires 2006
Vacant	Term Expires 2005

CONSERVATION COMMISSION
(3-year appointment)

Karin M.H. Leonard, Chairman	Term Expires 2006
Harry C. Johnson, Jr.	Term Expires 2005
Charles R. Williams	Term Expires 2005
Eric Bigelow (appt. 3/15/04)	Term Expires 2006
Thomas Dolan	Term Expires 2004
Joseph Dell'Aquila	Term Expires 2004

504 COORDINATOR
Harry C. Johnson, Jr.

TRANSPORTATION PLANNING & ADVISORY COMMITTEE
Harry C. Johnson, Jr.

REPRESENTATIVE TO WORCESTER COUNTY TRANSIT AUTHORITY
Vacant

DIRECTOR OF EMERGENCY MANAGEMENT
Thomas P. Ruchala

ASSISTANT DIRECTOR OF EMERGENCY MANAGEMENT

Mark Briand

RUTLAND CULTURAL COUNCIL

(3 consecutive 2-year appointments)

Joann Scherdell	Term Expires 2006
Paula Stidsen	Term Expires 2004 (res. 4/04)
Chris Warrington	Term Expires 2005
Suzanne Myer Smith	Term Expires 2005
Barbara Hayes	Term Expires 2005
Donna Ferguson (appt. 3/1/04)	Term Expires 2006
Russett Morrow Breslau (appt .3/15/04)	Term Expires 2006

RECREATION COMMITTEE

(3-year term, 7 members)

Kirsten Brownlee, Director	
Robin Tarani	Term Expires 2005 (res. 4/04)
Catherine Ham	Term Expires 2006 (res. 4/04)
Eileen McCarthy	Term Expires 2006
Kevin McCarthy	Term Expires 2006
Lisa Chaffee (replaced Ham)	Term Expires 2006
Beth Potvin	Term Expires 2004
Edward Sheridan	Term Expires 2004
Vacant	Term Expires 2005
Vacant	Term Expires 2005

REPRESENTATIVE TO ELDERBUS

Louis J. Cornacchioli

DIRECTOR OF COUNCIL ON AGING

Virginia Lamoreaux

COUNCIL ON AGING

(3-year appointment)

Donald Campbell	Term Expires 2004
John Smith	Term Expires 2004
Elizabeth Wilson	Term Expires 2006
Lee Jacobs	Term Expires 2006 (resigned)
Robert Hawkins (replace Jacobs)	Term Expires 2006 (resigned)
Jeanine Carlson	Term Expires 2006
Matthew Leland, Chairperson	Term Expires 2006
Nancy Sechman (appt 7/7/03)	Term Expires 2005
Michele McCarthy (app. 3/15/04)	Term Expires 2005

COUNCIL ON AGING OUTREACH WORKER

Dale Hayden

MEMORIAL DAY COMMITTEE

V. Armas Jarvi	Roland L. Miller
William J. Critchley	Thomas P. Ruchala
William P. Narcisi	

FOURTH OF JULY COMMITTEE

Karen Greenwood	James Provencher
John Scannell	Barbara Campbell
Janet Barakian	Lynne Amsden
Janeth Williams	Jon Koblich
Donald White	John Fitzgerald
Roland Veaudry	Judy Veaudry
Edie Johnson	Mark Campbell

SCHOOL BUILDING COMMITTEE

Louis J. Cornacchioli, Chairman	
Donald R. D'Auteuil	Susan M. Williams
John J. Nunnari	Timothy O'Malley
Edward Bracebridge	Leonard F. Gengel
Elizabeth Brennan (alternate)	

SOUTHERN WORCESTER COUNTY REG. VOC. SCH. DIST. COMMITTEE

Michael Pantos
Mark Briand

BAY PATH BUILDING COMMITTEE MEMBER

Richard L. Travers

DEVELOPMENT & INDUSTRIAL COMMISSION

(5-year appointment)

Thomas Dufault	Term Expires 2007
Michael DiBara	Term Expires 2008
Michael Sullivan	Term Expires 2004
Linda Detloff	Term Expires 2005
Harry Sechman	Term Expires 2006

HISTORICAL COMMISSION

(3-year appointment, up to 7 members)

Helen Viner, Chairman	Term Expires 2006
Barbara Gaffney	Term Expires 2004 (res. 12/03/03)
Christopher Almstrom	Term Expires 2004
Janet Barakian	Term Expires 2005
Steven Mann	Term Expires 2005
Addison Redfield	Term Expires 2006
Vacant	
Vacant	

HEALTH INSURANCE ADVISORY COMMITTEE

Irene T. Amsden, Retirees Representative	
Jacqueline I. O'Brien	Louis J. Cornacchioli
Janet Barakian	Carl G. Christianson, Jr.
Sally M. Hayden	Richard E. Salls
Thomas P. Ruchala	Joyce McGuinness

CENTRAL MASS RECOVERY COMMITTEE

Carl G. Christianson, Jr.

CENTRAL MASS REGIONAL PLANNING COMMITTEE

Charles Richard Williams

ALTERNATE TO CENTRAL MASS REGIONAL PLANNING COMMITTEE

Neil Viner

MEASURER OF WOOD AND BARK AND SURVEYOR OF LUMBER

Loring G. Briggs

FIELD DRIVER AND FENCE VIEWER

Harry C. Johnson, Jr.

CABLE ADVISORY COMMITTEE

Paul Mattson, Chairman	Kenneth Lowe
Kenneth Tracey	Ian Duncan
Chase Smith	

FINANCE COMMITTEE

(Town Moderator Appointment – 3-year appointment)

Ratified by Selectboard

Clealand B. Blair,	Term Expires 2006
Joseph R. Becker, Chairman	Term Expires 2006
Christopher Walton	Term Expires 2006
Ramey Erickson	Term Expires 2004
Craig Beaudry	Term Expires 2004
Ralph Anderson, Jr.	Term Expires 2005
Barbara Sbrogna	Term Expires 2005
Vacant	Term Expires 2004

ELECTION OFFICERS

Sally Hayden, Clerk
Anita Carlson, Warden
Eileen McCarthy, Warden
Ugo Alinovi, Ballot Box Inspector
Kenneth Lowe, Ballot Box Inspector
Sharon Bracebridge, Inspector
Barbara Campbell, Inspector

BOARD OF REGISTRARS

(April)

Sally M. Hayden, Clerk	Kathleen M. Green, Assistant Registrar
Ruth J. Lowe	Barbara R. Hayes

REPORT OF THE BOARD OF SELECTMEN

The Board of Selectmen respectfully submits the following report of its office, committees and departments for the fiscal year ending June 30, 2004:

As in the past two years, the town is in a difficult financial situation. The Selectmen along with the dedicated townspeople who attend the town meetings and ultimately run the town through their votes have made tough decisions based on the information given them from our Board and our dedicated and knowledgeable Finance Committee members.

The Town has obtained the property on Glenwood Road for the new K-5 elementary school and that project is moving ahead on schedule for the opening of school in September, 2006.

The Town continues to grow with the population at the present time being over 7,900. Many of the new roads have been accepted by the Town and are under the supervision of our DPW Superintendent, Carl Christianson, and his hard-working, devoted crew.

All Town buildings now have a networking system in place via Horace Moody of Moody Consultants for fast and efficient communication, saving both time and money.

The men and women of our Fire and Police Departments continue to provide for our protection and safety. The Board is doing all it can to increase their numbers to provide the best coverage possible. We are working to raise the ambulance service from basic EMT coverage to 24-7 paramedic coverage and believe that will be complete by the end of the next fiscal year.

At this time we would like to thank both the Selectmen's secretary, Nancy Macaruso and the Administrative Assistant, Jacqueline O'Brien, for their dedicated service to both the Board and the townspeople of Rutland. Their knowledge and efficiency make our jobs much easier.

Proudly Serving Rutland,

Donald R. D'Auteuil

Douglas C. Briggs

Louis J. Cornacchioli

Town Clerk

The Town Clerk's office found fiscal 2004 to be another busy year, as our population (current population is 7,645) continues to grow, the needs and services required increase. We recorded, maintained and licensed 4,086 registered voters; 1133 dogs; 33 deaths; 88 births; 32 marriages and over 243 fishing/hunting/sporting licenses. As the town continues to grow, variances, site plan approval and zoning issues are becoming part of the office routine. The Clerk's office as liaison for the Board of Appeals filed 10 variances, 3 site plan approvals, 1 site plan modification, 2 special permits and 1 hearing. The Clerk's office as liaison for the Planning Board filed 13 Approval Not Required, 3 Preliminary Plans, 2 Definitive Plans and 1 Form A with Open Space and 6 extensions and withdrawals.

The annual census went out in January. The Town sent out 2,826 census forms, 627 second notices, for a final return of 82%. When your census form is received, it is important that you return the information to the Town Clerk's office. This information is helpful when the town applies for loans, grants or when planning a new school.

Please encourage any of your family members who are not registered voters to register. Anyone who attains the age of 18 may register or if you are 18 by the date of the next election you may register (you still must register 20 days prior to the election to be eligible.)

A reminder to registered voters when you sign a nomination paper or a petition please do the following: 1. only sign if you are a registered voter. 2. Sign your name and your residential address (no post office boxes are allowed). 3. If you have normally very bad penmanship, print your name in the same box as the signature (if we can't read it – we can't verify it). Most important, 4. Do not sign your husband's or wife's name or any other name other than your own. If you move, please inform the Town Clerk's office so that we will change our records.

I would like to thank Assistant Town Clerk, Kathleen Green. Mrs. Green handles vital records, voter registrations, annual census and licensing. Anita Carlson, part time clerk, handles Board of Appeals, Planning Board, and Town Meeting Records. They continue to perform the tasks that are given them and the Town is very fortunate to have such dedicated employees. As always, if you have questions please feel free to call Monday, Wednesday, Thursday – 7:30 a.m. – 4:00 p.m. and Tuesday 7:30 a.m. to 7:00 p.m. (508-886-4104).

Sally M. Hayden, CMMC, CMC
Town Clerk

Report of the Town Clerk

Vital Statistics Fiscal 2004

Births for Fiscal 2004	Eighty-eight
Deaths for Fiscal 2004	Thirty-three
Marriages for Fiscal 2004	Thirty-two

Vitals Comparison of Last Five Years					
Fiscal Year	2003	2002	2001	2000	1999
Births	107	102	113	93	71
Deaths	48	35	28	33	29
Marriages	32	23	33	31	20

LICENSES ISSUED DURING FISCAL 2004

Resident Fishing Handicapped	23
Resident Citizen Fishing	70
Resident Citizen Minor Fishing	8
Resident Citizen Fishing (65-69)	3
Resident Citizen Hunting	26
Resident Trapping	1
Resident Minor Trapping	2
Resident Citizen Hunting (65-69)	0
Resident Citizen Minor Hunting	2
Resident Citizen Sporting	74
Resident Citizen Sporting (65-69)	5
Resident Citizen Sporting (Over 70)	28
Duplicate Sporting	1
Resident Conservation Stamps	183
Non-resident Conservation Stamps	4
Waterfowl Stamps	11
Primitive Firearms Stamps	62
Archery Stamps	35
Non-resident 3-day fishing	1
Non-resident Fishing	4
Non-resident Big Game Hunting	0
	<u>\$7,529.00</u>

(This revenue is submitted to the State.)

DOG LICENSES

1133	Dog Licenses	
30	Kennel Licenses	\$7,728.00
16	Fines	205.00

Miscellaneous Income Collected	507.74
(Sale of Street List & Copies, etc.)	

Respectfully submitted,

Sally M. Hayden, C.M.M.C., C.M.C.
Town Clerk

Town Meetings & Elections

Special Town Meeting

September 29, 2003

Meeting was called to order at 7:15 p.m. Moderator noted that Moderator and town meeting body were ready at 7:00p.m. Selectmen requested that he delay the opening. After a salute to the flag the Town Clerk read the posting of the warrant.

Article 1: Mr. Briggs moved the Town vote to transfer from the Stabilization Fund the sum of \$12,500.00 to perform the audit for Fiscal Year 2003. Motion was seconded. *Unanimously carried.*

Article 2: Motion made to waive the reading of the Article. Motion was seconded. Unanimously passed. Mr. D'Auteuil moved that the Town vote no action at this time. Motion was seconded. Chairman Cornacchioli explained that the following needed to take place;

1. Selectmen need to lay out the roads
2. Problems need to be corrected before the roads can be laid out
3. When problems are corrected – Selectmen can lay out the roads
4. Town meeting needs to accept
5. Roads certified and recorded in registry of deeds

Many residents of the roads and streets were in attendance. Some residents felt that it was unfair to go back to the developer to correct problems, when the streets have been there for ten years. Concerned that their roads and streets will not be plowed or sanded.

Chairman Cornacchioli assured the residents that the problems would be corrected. The DPW Superintendent, Cullinan Engineering Rep. and Mr. Blair have walked through the areas and developed a check list. Mr. Blair has started correcting some of the problems.

Residents wanted to vote down no action and accept the roads. Town Counsel explained several times that it would an illegal vote. The Selectmen have to lay out the roads in order for the town to accept them.

Lengthy discussion continued – Darren Ross made the motion to move the question. Motion was seconded. Unanimously passed.

Moderator called for a standing vote on the original motion.

Ayes 47 Nays 37

Motion for no action carried.

Article 3: Chairman Cornacchioli moved the Town vote to rescind a portion of the vote taken under Article 9 on June 30, 2003 by rescinding “to raise and appropriate \$4,786,354.37 and to appropriate fro Stabilization Fund the amount of \$881,000.00 for the FY 2004 Budget” as it related to the Wachusett Regional School. Motion was seconded.

Finance Committee recommended favorably on this article. *Motion carried.*

Article 4: Selectman Briggs moved that the Town vote to raise and appropriate \$4,786,354.37 and transfer \$523,438.82 from the Stabilization Fund for the Fiscal Year 2004 Wachusett Regional School District Budget. Motion was seconded.

Question regarding how much was in Stabilization Fund – 1,305,000.00.

W.R.S.D. Rep. John Rokicki supported motion. Selectmen D'Auteuil firmly believes that taking the money from Stabilization to Fund this budget is wrong.

Moderator called for a standing vote - Ayes 74 Nays 8

Motion carried.

Article 5: Selectmen D'Auteuil moved no action at this time. Motion was seconded. Finance Committee recommended no action. *Unanimously carried.*

Article 6: Selectmen Briggs moved no action at this time. Motion was seconded. Finance Committee recommended no action. *Unanimously carried.*

Article 7: Selectmen Briggs moved no action at this time. Motion was seconded. Finance Committee recommended no action. *Unanimously carried.*

Article 8: Selectmen D'Autieul moved no action at this time. Motion was seconded. Finance Committee recommended no action. *Unanimously carried.*

Article 9: Chairman Cornacchioli moved no action at this time. Motion was seconded. Finance recommended no action. *Unanimously carried.*

Article 10: Selectmen Briggs moved no action at this time. Motion was seconded. Finance Committee recommended no action. *Unanimously carried.*

Article 11: Selectmen D'Auteuil moved no action at this time. Motion was seconded. Finance Committee recommended no action. *Unanimously carried.*

Article 12: Chairman Cornacchioli moved no action at this time. Motion was seconded. Finance recommended no action. *Unanimously carried.*

Article 13: Selectmen Briggs moved no action at this time. Motion was seconded. Finance Committee recommended no action. *Unanimously carried.*

Article 14: Selectmen D'Auteuil moved no action at this time. Motion was seconded. Finance Committee recommended no action. *Unanimously carried.*

Article 15: Chairman Cornacchioli moved no action at this time. Motion was seconded. Finance Committee recommended no action. *Unanimously carried.*

Article 16: Selectmen Briggs moved no action at this time. Motion was seconded. Finance Committee recommended no action. *Unanimously carried.*

Mr. Bracebridge questioned the Selectmen on how much Free Cash would have been spent tonight if the town meeting voted on the last twelve articles in the positive – roughly \$280,000.00. Follow up - why the Selectmen would not want to save free cash for next year. The Selectmen did not intend this to a spending spree.

Mr. Charles Patterson questioned the Selectmen as to why they would not wait until May when the Town is planning its budget to use Free Cash. Chairman Cornacchioli stated that the Board may discuss this in the future.

Motion for adjournment. Motion seconded. Meeting adjourned at 8:45 p.m.

*Special Town Meeting
November 6, 2003*

Meeting was called to order at 7:59 p.m. After a salute to the flag and a moment of silence for our armed forces fighting for freedom and the fire fighters who are battling the fire in California, the Town Clerk read the posting of the Warrant. Total number of voters present 835.

The Moderator informed the town meeting that he was unable to moderate the first article as he was a member of the By-Law Sub-Committee. Mr. Bracebridge, Associate Moderator would be presiding over article 1.

Article 1: Moderator read the article and called for a motion. Mrs. Potvin moved the Town vote amend the Zoning By-Laws of the Town of Rutland by adding a new section entitled " Growth Management By-Law," the purpose of which is to ensure orderly growth and development, and that the issuance of building permits for new construction will be consistent with the Town's capacity to accommodate new development and to provide the services needed to support the development; a copy of the proposed by-law amendment is on file and available for inspection at the offices of the Board of Selectmen and Town Clerk. Motion was seconded.

Finance Committee recommended unfavorable on this article.

A brief presentation followed. Mr. Charles R. Williams moved that the vote be a paper ballot. Motion was seconded. Motion carried.

Mrs. Barbara Campbell questioned why the Finance Committee recommended against the article. Mr. Joseph Becker informed the town meeting that no new information had been given since the last time this by-law was brought to the town meeting. The Finance Committee does not believe the numbers presented are factual. There has not been any studies done to back these numbers. No concrete information pointed to growth as being detrimental to the town.

The Planning Board recommended favorably on this article.

Mr. Timothy Fitzgerald moved the question. The Moderator asked the town meeting body if there were any more questions regarding the article. If not, the town meeting could go directly to the vote. Eliminating the need to take a 2/3 rd's vote on move the question. Being no further discussion, Mr. Fitzgerald withdrew his motion to move the question.

The Moderator explained to the town meeting how the vote would be taken.

After the ballots were cast the following teams counted; Michael Stoddard & Dori Baril, David Brunelle & Eileen McCarthy, Dianne Landquist & Anita Carlson, Judy Judkins & Sharon Bracebridge and Carrie & Oscar Motta.

The results of the vote were Yes - 539 No - 293

A two thirds vote is required to pass a zoning amendment. *The motion failed.*

Article 2: Mr. D'Auteuil moved that the Town vote to accept as a public way, Ivy Lane constructed in accordance with the subdivision control by- law and as laid out by the Board of Selectmen according to plans on file with the Town Clerk. Motion was seconded. *Finance Committee recommended favorably. Unanimously carried.*

Article 3: Mr. Briggs moved that the Town vote to accept Massachusetts General Law Chapter 59, Section 57C, property tax payments for the community, on a quarterly schedule: August 1, November 1, February 1, and May 1; commencing with tax billing for fiscal year 2005. Motion was seconded. *Finance Committee recommended no action on this article.* Question regarding why no action. Mr. Craig Beaudry explained that the Finance Committee requested information regarding the cost to implement this procedure from the Selectmen and they did not receive the information requested.

Mr. Douglas Briggs explained that he brought this to the Board of Selectmen for consideration. If the town accepts this it may eliminate temporarily borrowing before the tax rate is set. School assessment is due November 1st and tax bills do not go out in time to pay this bill.

Motion carried.

Article 4: Mr. Cornacchioli moved that the Town vote to transfer \$65,000.00 from Sewer Receipts Reserved for Appropriation to the Water Enterprise Fund for shared indirect costs. Motion was seconded. *Finance Committee recommended favorably.*
Motion carried.

Motion to adjourn. Seconded and motion carried.
Meeting adjourned at 9:35 p.m.

**March 2, 2004
Presidential Primary**

Democrats 451

Republicans 66

Libertarian 2

**Special Town Meeting
April 20, 2004**

The Moderator called the meeting to order at 7:10p.m. After the Pledge to Allegiance, the Moderator asked for a moment of silence for our men and women in the armed forces.

The Town Clerk read the posting of the warrant.

Article 1: The Moderator read the article. *Mr. Moisio moved* the town vote to amend the Town of Rutland Zoning By-Laws by amending the Zoning Map referred to therein by changing the designation from Residential to Business the property owned by Richard W. Moisio and Jean M. Moisio described as follows: The property located at 68 Maple Avenue is being shown as Parcel 2 on "Plan of Land Located in Rutland, MA owned by Uno & Emma Moisio" by R. H. Lonergan, R.L.S. dated November 2, 1981 recorded with Worcester District Registry of Deeds in Plan Book 496, Plan 19. See deed recorded with said Deeds in Book 7468, Page 246. The land located at 66 Maple Avenue being shown as Parcel 3 on "Plan of Land Located in Rutland, MA owned by Uno & Emma Moisio" dated October 3, 1981 by R.H. Lonergan, R.L.S. and recorded in Worcester Registry of

MA Amended Definitive Plan" scale 1" = 40' dated March 7, 1983, revised May 7, 1983, James B. Kalloch, R.L.S. & P.E., Engineer/Surveyor, recorded with the Worcester District Deeds, Plan Book 570, Plan 80 as described below:

Sycamore Drive: from station 15+0.00 on Sycamore Drive, southeast of its intersection with Hickory to its terminus in a cul-de-sac at the westerly end of said Sycamore Drive, as shown on said Plan.

HICKORY DRIVE: from station 0+00 on Hickory Drive at its intersection with Sycamore Drive at Station 14+15.15 ON Sycamore Drive to its terminus at station 10+39.05 at its intersection with Summer Hill Drive at station 9+84.00 on said Summer Hill Drive, as shown on said Plan.

HAVEN HILL ROAD: from station 0+00 on Haven Hill Road at its intersection with Wheeler Road, a Public Way to its terminus at station 3+36.00 at its intersection with Haven Hill Drive at station 2+65.43 on said Have Hill Drive, on the plan, from its terminus in a cul-de-sac at the Westerly end of said Haven Hill Drive at station 0-60 by calculation to its terminus in a cul-de-sac at the Northeasterly end of said Sycamore Drive at station 7+105.92, by calculation.

Meaning and intending to convey all the ways known as Sycamore Drive and Hickory Drive and Haven Hill Road, all located in Rutland, Worcester County, Massachusetts. Together with all sight, drainage, utility, water and sewer easements as shown on said Plan;

The ways shown on a certain parcel of land with improvements thereon, situated in the Town of Rutland, Worcester County, Commonwealth of Massachusetts, consisting of all the ways located in the Campbell Estates Subdivision as shown on a plan of land entitled, "Campbell Estate, Rutland, MA Definitive Plan" scale 1"=40' dated July 10, 1990, revised November 20, 1991, recorded with the Worcester District Deeds, Plan Book 667, Plan 110 as described below:

FORBES ROAD: from its intersection with Campbell Street, Rutland, Worcester County, Massachusetts at station 0+28.22 to its intersection with Thurston Hill Road at station 16+50.

THURSTON HILL ROAD: from its intersection with Campbell Street, Rutland, Worcester County, Massachusetts at Station 00+28.00 to its terminus in a cul-de-sac at station 19+46.25, by calculation.

Together with all sign, drainage, utility, water and sewer easements as shown on said Plan;

The way shown on a certain parcel of land with improvements thereon, situated in the Town of Rutland, County of Worcester, Commonwealth of Massachusetts consisting of all of the ways known as Crestview Drive, Rutland, MA as shown on a plan of land entitled, "Definitive Subdivision – Open Space Development, Crestview Acres" dated January 24, 1997, prepared by James B. Kalloch, R.L.S. & P.E. Engineer/Surveyor, scale 1"=40', recorded with the Worcester District Registry of Deeds, Plan Book 729, Plan 26 as described below:

CRESTVIEW DRIVE: from its intersection with Campbell Street at station 0+00 to its terminus at its westerly end in a cul-de-sac at station 16+93.38.

Together with all sight, drainage, utility, water and sewer easements as shown on said Plan.

Motion was seconded. Finance Committee recommended favorably.

Planning Board recommended unfavorably on the acceptance. Mr. Sullivan moved to amend the motion by adding “on the condition the applicant installs 130” of guardrail necessary to meet Mass. Highway Design Standard and meet AASHTO Standards; and on the condition the applicant installs the handicapped ramps to meet ADA requirements and upon full payment of open invoices to the Planning Board. *Amendment was seconded.*

After a lengthy discussion Mr. Kane moved the question. *Seconded.*

The Moderator called for a voice vote on moving the question. *Unanimously carried.*

The Moderator called for a voice vote on the amendment. *Motion was defeated.*

The Moderator asked if there was any discussion on the original motion. Seeing none, the Moderator called for a voice vote on the original motion. *Motion carried.*

Article 5: Mr. Blair moved the Town vote to accept as public ways a certain parcel of land with improvements thereon, situated in the Town of Rutland, County of Worcester, Commonwealth of Massachusetts consisting of all of the ways located in the Rolling Ridge Estates subdivision as shown on a plan of land entitled “Definitive Plan, Rolling Ridge Estates, Rutland, MA” scale 1”=40’ dated November 13, 1992, James B. Kalloch, R.L.S. & P.E., Engineer/Surveyor, recorded with the Worcester District Deeds, Plan Book 673, Plan 96 as laid out by the Board of Selectmen and on file with the Town Clerk. This conveyance shall include the entire roadway system as shown on said Plan, and specifically the following ways:

Together with all sight, drainage, utility, water and sewer easements as shown on said plan. *Motion was seconded.* Finance Committee recommended favorably on this article.

Planning Board recommended unfavorably on this acceptance.

Mr. Sullivan moved to amend the motion by adding, “on the condition the applicant pays all open invoices to the Planning Board.” *Amendment was seconded.*

Short discussion followed. Moderator called for a voice vote on the amendment. *Amendment was defeated.*

Moderator called for a voice vote on the original motion. *Motion carried.*

Article 6: Moderator read the article. *Michael Pantos* moved the Town vote to accept the provisions Section 16G½ of Chapter 71 of the General Laws of the Commonwealth of Massachusetts for the purpose of authorizing the Southern Worcester County Regional Vocational School District to established and utilize a stabilization fund as provided by and subject to the terms of said Chapter 71, Section 16½. *Motion was seconded.*

Voter question the source of funding, it was explained that the school had sold their radio station license and would be leasing the tower. This money would be placed in this fund to help pay for capital expenditures of the building.

Motion unanimously passed.

Article 7: *Mr. Cornacchioli moved that the Town vote to transfer from Sewer Receipts Reserved for Appropriation the sum of \$3,900.00 to the Sewer purchased Services Account #440-5200. Motion was seconded. Finance Committee recommended favorable. Unanimously passed.*

Article 8: *Mr. D'Auteuil moved that the Town vote to transfer from Water Enterprise Available Funds the sum of \$8,000.00 to Water Enterprise Purchased Services Account #601-450-5200. Motion was seconded. Finance Committee recommended favorable. Motion carried.*

Article 9: *Mr. Cornacchioli moved that the Town vote to transfer from the Stabilization Fund the sum of \$48,000.00 to the Health Insurance Account #914-5100. Motion was seconded. Finance Committee recommended favorable. Unanimously passed.*

Article 10: *Chief Ruchala moved the Town vote to transfer from Ambulance Wage Account #231-5120 the sum of \$4,500.00 to the Public Safety Building Purchased Services Account #192-5200-005. Motion was seconded. Finance Committee recommended favorable. Unanimously passed.*

Annual Town Election May 10, 2004

Town Officers were elected under Article 1 of the Warrant. In accordance with the warrant, the polls were opened at 10:00a.m. and closed at 8:00p.m. Voters met at their respective voting places: Precinct 1 at the Naquag Elementary School and Precinct 2 at the Rutland Public Library (lower level). All precincts had reported by 9:15p.m.

	Precinct 1	Precinct 2	Total
Moderator - 1 year			
Addison Redfield	318	349	667
Miscellaneous	17	7	24
Blanks	105	96	<u>201</u>
			892
Selectman - 3 year			
Louis J. Cornacchioli	200	212	412
Bernice M. Anderson	87	69	156
D. Lee Jacobs	142	165	307
Miscellaneous	1	0	1
Blanks	10	6	<u>16</u>
			892
Assessor - 3 year			
Joyce McGuinness	337	350	687
Miscellaneous	0	2	2
Blanks	103	100	<u>203</u>
			892
Board of Health - 3 year			
Karin M. Leonard	329	340	669
Miscellaneous	5	1	6

Blanks	106	111	<u>217</u> 892
Planning Board - 5 year			
Charles Richard Williams	245	252	497
Bernice M. Anderson	62	58	120
Michael S. Pantos	110	129	239
Miscellaneous	1	0	1
Blanks	22	13	<u>35</u> 892
Planning Board – 2 year			
Thomas J. Dufault	299	304	603
Eric W. Timinski	108	113	221
Miscellaneous	1	0	1
Blanks	32	35	<u>67</u> 892
Wach.Reg.Sch.Dist.Com. – 2 seat -3 year			
John Nunnari	283	282	565
Cheryl Rauh	242	273	515
Miscellaneous	0	1	1
Blanks	355	348	<u>703</u> 1784
Wach.Reg.Sch.Dist.Com. - 2 year			
John Kane	320	350	670
Miscellaneous	1	1	2
Blanks	119	101	<u>220</u> 892
South.Worc.Cnty.Reg.Voc.Sch.Com. – 3 year			
Mark A. Briand	185	217	402
Tammy Tod	191	172	363
Miscellaneous	0	1	1
Blanks	64	62	<u>126</u> 892
Library Trustee – 2 seats – 3 year			
Janet Barakian	359	365	724
Karla Bigelow (write in)	23	1	24
Miscellaneous	11	3	14
Blanks	487	535	<u>1022</u> 1784

*Annual Town Meeting
May 15, 2004*

The Moderator opened the meeting at 6:05p.m. and led the town meeting in the salute to our flag, followed by Irene Amsden reading a pray. The Moderator appointed Edward Bracebridge as assistant moderator. Mr. Bracebridge was sworn in by the Town Clerk. The Moderator gave instructions on conduct to the town meeting body.

Article 2: Mr. Briggs moved that the Town vote to accept the Annual Reports of the Town Officers and Committees. Mr. Cornacchioli seconded. *Finance Committee recommended favorable. Unanimously passed.*

Article 3: Mr. Cornacchioli moved that the Town vote to fix the salaries or compensation of elected Town Officers for the fiscal year beginning July 1, 2004, in accordance with Section 108, Chapter 41, of the General Laws as amended, and to determine whether the Board of Assessors shall be authorized to employ for additional compensation any of its members and to fix such salary:

Moderator	\$ 150.00
Selectmen	3,600.00
Treasurer/Collector	35,700.00
Town Clerk	10,170.00
Assessors	3,000.00
Board of Health	1,500.00
Planning Board	5,000.00

Motion was seconded. Mr. Becker recommended and *moved to amend* the motion by increasing Town Clerk to 11,167.00, removing Planning Board 5,000.00 and adding \$35,181.00 to for Assessors additional compensation. *Amendment was seconded.*

Discussion took place on difference in amounts.

Moderator called for a voice vote on the amendment.

Yeah 43 Nay 27

Amendment failed.

Mr. Cornacchioli offered a friendly amendment to increase the Town Clerk to 11,167.00 and the Assessors additional compensation to \$35,181.00. Amendment was seconded. Called for a vote on the amendment, it *unanimously passed*. The Moderator called for a vote on the original motion with the amended figures. *The motion unanimously passed.*

Article 4: Mr. D'Auteuil moved the town vote to raise such sums of money as may be necessary to defray the expenses of several Town Departments for the fiscal year beginning July 1, 2004 and to determine whether the Town will appropriate money, therefore to be provided by taxation or by appropriation from available funds:

Raise and appropriate for General Government	\$506,955.92
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Motion was seconded.

Joseph Becker moved to amend the amount to \$507,907.92. This includes an additional \$952.00 for the Finance Committee secretary wages. Motion was seconded.

Brief discussion on the increase. Moderator seeing no other questions, called for a standing vote. *Yeah 52 Nay 19. Amendment passed.*

Moderator called for a vote on the original motion with the amended figure of \$507,907.92. *Motion carried.*

Mr. D'Auteuil moved to raise and appropriate the sum of \$1,062,859.00 for Public Safety. Motion was seconded. *Joseph Becker moved to amend the motion to – raise and appropriate the sum of \$1,085,575.00. Amendment was seconded.* Moderator called for a standing vote on the amendment.

Yeah 56 Nay 18 Amendment passed.

Moderator called for a vote on the original motion with the amended figure of \$1,085,575.00. *Motion carried.*

Mr. D'Auteuil moved to raise and appropriate the sum of \$963,190.00 for Department of Public Works. Motion was seconded. *Joseph Becker moved to amend the motion to raise and appropriate the sum of \$973,190.00. Amendment was seconded.* Additional funds are for snow removal. Moderator called for a standing vote on the amendment. *Unanimously passed.* Moderator called for a vote on the original motion with amended figure of \$973,190.00 *Motion unanimously passed.*

Mr. D'Auteuil moved to raise and appropriate the sum of \$56,157.00 for Human Services. Motion was seconded. *Finance Committee recommended favorable. Motion unanimously passed.*

Mr. D'Auteuil moved to raise and appropriate the sum of \$166,957.00 for Culture and Recreation. Motion was seconded. *Finance Committee recommended favorable. Motion unanimously passed.*

Mr. D'Auteuil moved to raise and appropriate the sum of \$2,415,782.66 for Debt Service. Motion was seconded. *Joseph Becker moved to amend the motion to raise and appropriate \$2,118,502.66. Amendment was seconded.* The difference represented Wach.Reg.Sch.Dist. Debt, the Finance Committee added this to the Wach.Reg.Sch.Dist. Assessment. Moderator called for a standing vote on the amendment. *Amendment unanimously passed.*

Moderator called for a vote on the original motion as amended. Motion unanimously passed.

Mr. D'Auteuil moved to raise and appropriate the sum of \$589,103.00 for Miscellaneous. Motion was seconded. *Finance Committee recommended favorable. Motion unanimously passed.*

Mr. D'Auteuil moved to raise and appropriate the sum of \$5,483,632.52 for Regional Schools. (Said amount for Regional Schools to be inclusive of all costs required under the Education Reform Act, or any other applicable law, including all vocational education tuition payments made directly by the Town of Rutland.) Motion was seconded. *Joseph Becker moved to amend the motion to raise and appropriate \$5,777,912.52. Amendment was seconded.* The difference is the additional fund for the debt service. Moderator called for a standing vote. *Amendment unanimously passed.*

Moderator called for a vote on the original motion as amended. *Motion unanimously passed.*

Article 5: Mr. Briggs moved the Town vote the following amounts to operate the Water Department for Fiscal Year beginning July 1, 2004:

Salaries and Wages	\$176,188.00
Expenses	169,389.00

Debt Services	263,850.00
Debt Service Interest	<u>49,980.00</u>
Total	\$659,407.00

\$643,907 to come for Water Revenue and \$15,500 to be transferred from Sewer Receipts Reserved for Appropriation. Motion was seconded.

Finance Committee recommended favorable on this article.

Moderator called for a vote on the motion. *Unanimously passed.*

Article 6: Mr. Cornacchioli moved the Town vote to transfer from Sewer Receipts Reserved for appropriation \$576,000 to operate the Sewer Maintenance Budget for fiscal year beginning July 1, 2004. Motion was seconded.

Finance Committee recommended favorable on this article.

Moderator called for a vote on the motion. *Unanimously passed.*

Article 7: Mr. D'Auteuil moved the Town vote to transfer from the Stabilization Fund \$770,000 for the Fiscal Year 2005 Operating Budget. Motion was seconded. Finance Committee recommended \$192,898.00 to be transferred from the Stabilization Fund. *Mr. Becker moved to amend the motion to transfer \$192,898.00 from the Stabilization Fund. Amendment was seconded.*

There was a lengthy discussion on the amendment. The Finance Committee explained that they would like to wait for Free Cash to be certified to balance the budget. At that time all figures should be firm. Wachusett Regional amount could change. Not all the towns have held their annual meetings.

The Selectmen prefer to balance the budget now with the use of the stabilization account, and replenish it when free cash is certified.

Moderator called for a standing vote on the amendment.

Ayes	60	Nay	21
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Amendment carried. Moderator called for a vote on the motion with the amended amount.

Aye	71	Nay	11
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Motion Carried.

Article 8: Mr. Briggs moved the Town vote authorize a Departmental Revolving Fund in accordance with M.G.L., Chapter 44, Section 53E½, to segregate fund for the Recreation Committee to be used for all school year programs which include but are not limited to the Safe Place, Under the Learning Tree, Adult Recreation and Youth Basketball, said funds are to be collected from fees paid by participants of said program, the Recreation Committee, only, may expend from such fund, but not in excess of \$75,000.00 for the ensuing fiscal year. Motion was seconded. *Unanimously passed.*

Article 9: Mr. Briggs moved the Town vote to authorize a Departmental Revolving Fund under the provisions of M.G.L. Chapter 44, Section 53E½, to segregate funds to be For the treatment of ash at Wheelabrator Millbury, Inc., said funds to be collected from fees for the treatment of ash at Wheelabrator, the Board of Health only, may expend from such fund, but not in excess of \$9,500 for the ensuing fiscal year. Motion was seconded. *Unanimously passed.*

Article 10: Mr. Briggs moved the Town vote authorize a Departmental Revolving Fund under the provisions of M.G.L. Chapter 44, Section 53E½, to segregate funds to be used for the dumping of septage at Upper Blackstone Water Pollution Abatement District, said funds to be collected from septage permits, the Board of Health only, may expend from such fund, but not in excess of \$500 for the ensuing fiscal year. Motion was seconded. *Unanimously passed.*

Article 11: Mr. Briggs moved the Town vote to authorize a Departmental Revolving Fund under the provisions of M.G.L. Chapter 44, Section 53E½, to segregate funds to be used for the Board of Health Inspection Services, said funds to be collected from inspection fees, the Board of Health only, may expend from such fund, but not in excess of \$34,369 for the ensuing fiscal year. Motion was seconded. *Unanimously passed.*

Article 12: Mr. Briggs moved the Town vote to authorize a Departmental Revolving Fund under the provisions of M.G.L. Chapter 44, Section 53E½ to segregate funds for the use of the Planning Board Administrative Fees. The Planning Board only, may expend from such fund, but not in excess of \$20,000 for the ensuing year. Motion was seconded. *Unanimously passed.*

Article 13: Mr. Cornacchioli moved the Town vote to appropriate all funds which become available in the Fiscal Year 2005 from the Commonwealth of Massachusetts Department of Highways, Chapter 90 Bond Issue proceeds, to be used by the DPW for the repair and maintenance of town roads in conformance with Massachusetts General Laws and further that the Town vote to raise said appropriation by borrowing and authorize the Town Treasurer, with approval of the Board of Selectmen, to issue bonds or notes of the Town therefore, in anticipation of the receipt of said State Aid. Motion was seconded. *Unanimously passed.*

Article 14: Mr. D'Auteuil moved the Town vote to transfer \$24,457 from the Stabilization Fund for the fiscal 2004 capital buy-in assessment for Southern Worcester County Regional Vocational School District. Motion was seconded. *Unanimously passed.*

Article 15: Mr. Kane moved to amend Section 1. MEMBERS OF THE REGIONAL DISTRICT SCHOOL COMMITTEE of the Amended Wachusett Regional School District Agreement by deleting Section 1.1.2, which read:

1.1.2 All members elected thereafter, except as provided in paragraph 1.1.4, shall be elected for a three year term, provided, however, the Town of Sterling at its annual town meeting in the year 2000 shall elect "two (2) members, one for a one year term and one for a three year term, rather than two members each for a three year term.

And substituting therefore the following:

1.1.2. All members elected thereafter, except as provided in paragraph 1.1.4, shall be elected for a three year term.

and by deleting Section 1.1.3, which read:

- 1.1.3 The population of the participating towns shall be determined every five (5) years in accordance with the towns' annual census with the first five (5) year review to be conducted in calendar 1998 and certified by the respective town clerks. Any increase in membership resulting from population changes shall be elected at the annual town meeting following the review year, provided, however, that in 1998 the Town of Rutland shall elect two (2) new members at a special election, the initial terms of which shall be established by the Regional District School Committee pursuant to the provisions of Section 1.1.4.

The five (5) year census review year and the election of new membership increase shall be in accordance with the following schedule:

Census Review	Election at Annual Meeting
1997	1998
2002	2003
2007	2008
2012	2013

and every five (5) years thereafter
and by substituting therefore the following:

- 1.1.4 The population of the participating towns shall be determined every five (5) years in accordance with the towns' annual census with the first five (5) year review to be conducted in calendar 1998 and certified by the respective town clerks. Any increase in membership resulting from population changes shall be elected at the annual town meeting following the review year.

The five (5) year census review year and the election of the new membership increase shall be in accordance with the following schedule:

CENSUS REVIEW	ELECTION AT ANNUAL MEETING
2007	2008
2012	2013
2017	2018
2022	2023

and every five (5) years thereafter
and recommend said amendment for approval by the member towns.
Motion seconded. Unanimously passed.

Article 16: Mr. Kane moved to amend Section 2. LOCATION of amended Wachusett Regional School District Agreement by deleting the notation "(Amended 11/2/59)" appearing at the end of the section and recommend said amendment for approval by the member towns. **Motion was seconded. Unanimously passed.**

Article 17: Mr. Kane moved to amend Section 5. PAYMENTS TO THE REGIONAL DISTRICT SCHOOL TREASURER of the Amended Wachusett Regional School Regional School District Agreement by deleting the notation "(Amended from quarterly to semi-annually by Chapter 116 of the Acts of 1951)" appearing at the end of

the section and recommend said amendment for approval by the member towns. Motion was seconded. *Unanimously passed.*

Article 18: Mr. Kane moved to amend Section 8. WITHDRAWAL OF MEMBER TOWNS – PRE-KINDERGARTEN-GRADE 12 of the Amended Wachusett Regional School District Agreement by deleting the notation “(Amended 5/7/77, but retaining the provision inserted by Chapter 116 of the Acts of 1951: Validating Act, Chapter 461 of the Acts of 1977)” appearing at the end of the section and recommend said amendment for approval by the member towns. Motion was seconded. *Unanimously passed.*

Article 19: Mr. Kane moved to amend Section 9. ANNUAL REPORT of the Amended Wachusett Regional School District Agreement by deleting Section 9 in its entirety which reads:

Section 9. ANNUAL REPORT
The Regional District School Committee shall submit to each of the member towns an annual report containing a detailed financial statement and a statement showing the methods by which the annual charges assessed against each town were computed, together with such additional information relating to the operation and maintenance of such school as may be deemed necessary by the Regional District School Committee or by the Selectmen of any member town.

and by substituting therefore the following:

Section 9. ANNUAL REPORT

The Regional School District shall submit to each of the member towns an annual report containing a detailed financial statement and a statement showing the methods by which the annual charges assessed against each town were computed, together with such additional information relating to the operation and maintenance of the Regional School District as may be deemed necessary by the Regional School District or by the Selectmen of any member town.

And recommend said amendment for approval by the member towns. Motion was seconded. *Unanimously passed.*

Article 20: Mr. Kane moved to amend Section 10. BUDGET of the Amended Wachusett Regional School District Agreement by deleting Section 10 in its entirety, which read:

The Regional District School Committee shall prepare and present a budget to each member town as required by statute for the ensuing fiscal year itemized as follows:

1. General Control
2. Expenses of Instruction
3. Operation of School Plant
4. Auxiliary Agencies

5. Outlay
6. Debts and Interest Charges
7. Special Charges

(Amended 5/29/73 by Wachusett Regional School District Committee under authority of Chapter 510 of the Acts of 1970, an Act authorizing regional district school committees to amend agreement to conform to the law relating to the change in fiscal year.)

and by substituting therefore the following:

The Regional District School Committee shall prepare, adopt and present a budget for the ensuing fiscal year to each member town as provided in Massachusetts General Laws Chapter 71, Section 16B and the provisions of State law, including any amendments thereto.

and recommend said amendment for approval by the member towns.

Motion was seconded. *Unanimously passed.*

Article 21: Mr. Kane moved to amend Section 12. POWERS AND DUTIES OF THE REGIONAL DISTRICT SCHOOL COMMITTEE of the Amended Wachusett Regional School District Agreement by deleting the asterisk "*" after the words "the Acts of 1959" and by deleting the notation "NOTE: General Laws, Chapter 71, new sections 14, 14A, 14B, 15, 16, 16A-16I" appearing at the end of the section and recommend said amendment for approval by the member towns. Motion was seconded. *Unanimously passed.*

Article 22: Mr. Kane moved to amend Section 17. LEASE OF SCHOOLS of the Amended Wachusett Regional School District Agreement by deleting Section 17.7, which reads:

- 17.7 In addition to the rent specified in Paragraph 17.1, the Regional School District Committee is authorized in its discretion to pay additional rent of twenty-five (25%) percent of the decrease in the base aid or \$100,000.00, whichever is less, to any member town during the first year of the lease to compensate said member town for any decrease in the base aid component of the state aid to the member town as determined by the Department of Revenue and Department of Education for the Fiscal Year 1994-1995, as defined by, and to the extent permitted by the Education Reform Act of 1993 (Chapter 71 or the Acts of 1993).

And recommend said amendment for approval by the member towns. Motion was seconded. *Unanimously passed.*

Article 23: Mr. Briggs moved that the Town vote to transfer from Sewer Receipts Reserved for Appropriation \$42,900 to purchase an F-550 4x4 dump truck. Motion was **seconded**. *Finance Committee recommended favorably on this article.*

Moderator called for a standing vote.

Aye 66

Nay 10

Motion carried.

Article 24: Mr. Cornacchioli moved that the Town vote no action on this article. Motion was seconded. *Finance Committee recommended no action. Motion carried.*

Article 25: Mr. D'Auteuil moved that the Town vote to borrow \$700,000 for up to 20 years to be paid by Sewer Receipts Reserved for Appropriation for infiltration repairs. Motion was seconded. *Finance Committee recommended favorably on this article. Motion unanimously passed.*

Article 26: Mr Briggs moved. that the Town vote to transfer \$19,200 from Stabilization Fund to pay for repairs to the Rutland Community Center. Motion was seconded. *Finance Committee recommended no action.* The selectmen explained that the heating system needs to fixed and the work should be done during the good weather, rather than waiting for Free Cash certification in the fall. Moderator called for standing vote. Aye 70 Nay 9
Motion carried.

Article 27: Mr. Cornacchioli moved no action on this article. Motion was seconded. *Finance Committee recommended no action. Motion passed unanimously.*

Article 28: Chief Ruchala moved no action on this article. Motion was seconded. *Finance Committee recommended no action. Motion passed unanimously.*

Article 29 Chief Ruchala moved the Town vote to accept the provisions of Massachusetts General Laws, Chapter 41: Section 100G1/4, Payment of funeral and burial expenses of firefighters and police officers killed in performance of duties up to \$5,000. Motion was seconded. *Finance Committee recommended favorably on this article. Motion unanimously passed.*

Article 30: Chief Ruchala moved no action. Motion was seconded. *Finance Committee recommended no action on this article. Motion unanimously passed.*

Article 31: Bernice Anderson moved the Town vote to amend the Town of Rutland By-Laws under Quorum.

Section 4. The number of voters necessary to constitute a quorum at any town meeting shall be one hundred (100): provided, however that a number less than a quorum may, from time to time, adjourn the same. Motion was seconded. *Finance Committee unfavorably on this article.* Town Clerk, Sally Hayden, spoke briefly opposing the article. After surveying towns that have open town meeting form of government, she found that many have a zero (0) quorum for their annual town meeting. Moderator called for voice vote. *The motion was defeated.*

Article 32: Bernice Anderson moved the Town vote to amend the Town of Rutland By-Laws under Business Meeting.

Section 3. All business of the Annual Town Meeting, except for the election of offices and the determination of such matters as are required by law to be elected or determined by ballot, shall be considered at an adjournment of such meeting to be held on

the third Monday of May of each year. Motion was seconded. *Finance Committee recommended unfavorably on this article.* Moderator called for a voice vote. *The motion was defeated.*

Article 33: Bernice Anderson moved the Town vote to amend the Town of Rutland By-Laws under Financial Affairs.

Town Clerk Section 1: The Town Clerk shall pay into the treasury of the town all amounts received by him/her on behalf of the town and shall make a true return thereof, stating the amounts received. Motion was seconded. *Finance Committee recommended no action.* Town Clerk, Sally Hayden, spoke opposing the article. The Town Clerk stated that no one had approached her regarding this change. The change would directly affect her compensation. She did not oppose the concept, but, felt that the Finance Committee and Town Clerk would need to negotiate a salary. Motion was defeated.

Article 34: Bernice Anderson moved the town take no action on this article. Motion was seconded. *Finance Committee recommend unfavorably on this article.* *Unanimously passed.*

Article 35: The Moderator appointed Craig Beaudry to the Finance Committee for three years. Ramey Erickson has chosen to step down from the Finance Committee and not except another three year appointment. The Moderator did not have a replacement and leave that appointment to the Finance Committee.

The Moderator presented Ramey Erickson with a plaque for thirty years of service to the Town of Rutland.

Finance Committee Chairman, Joseph Becker, thanked Ramey for the years that he helped him on the finance committee and stated he would be missed for all his knowledge and history.

Selectmen Chairman Donald D'Auteuil thanked the voters for attending the town meeting, listening to the debates and making their choices.

Chairman of the RDIC, Thomas Dufault, reported briefly on the Rutland Heights Hospital property. Explained that the RDIC will come before town meeting requesting \$ to purchase the property in the future.

Meeting adjourned at 8:55 p.m.

Respectfully submitted,

Sally M. Hayden,
Town Clerk

Treasurer/Collector

The Treasurer/Collector's office found fiscal 2003 to be another busy year, as our town continues to grow in leaps and bounds. The town sent out 8,334 excise bills between July 1, 2003 and June 30, 2004. Out of the 8,060 excise bills, 1046 demands were sent, and 645 bills were forwarded to our Deputy Collector.

Bills are sent to the registrant's address, as that address appears on the vehicle's registration or as the person has otherwise specified in writing. If the registrant fails to receive the bill, he/she is, liable for its timely payment and interest and fees will accrue if the bill is not paid on or before the due date. It is very important that the registrant correct mailing address is on the registration. If one has P.O. Box # for a mailing address, please use it. If you change your address during the year please notify the Collector's office, so we can change our records.

Water/Sewer bills are sent quarterly. For fiscal 2004 the Treasurer/Collector's office sent 4,687 water/sewer bills. With the use of Point Software the collection process has been streamlined. This office sent out 479 water/sewer demands.

The office sent out 3,330 Fiscal 2004 Real Estate bills and 137 Personal Property bills. In June we sent out 187 Real Estate demands and 19 Personal Property demands. On November 6, 2003 at a special town meeting the voters accepted Chapter 59, Section 57C, property tax payments on a quarterly schedule for fiscal year 2005. Under the quarterly system, you will be sent a preliminary tax bill each year by July 1. Your preliminary tax may be based on last year's tax, an estimate of the current year's tax or other method determined by the assessors to apportion a fair share of the year's tax over the year. Your preliminary tax will be payable in two equal installments. Your first payment will due August 1 and your second payment will be due on November.

Your actual bill will be sent to you on or about December 31. This bill will show the assessed valuation of your property, the tax rate and the amount of property taxes you owe for the fiscal year, including any betterments, special assessments or other charges that are added to the tax. The tax bill will also show the amount of the preliminary tax billed in early summer as a credit against your actual tax for the year.

I would like to thank my assistant Dianne Landquist. I am sure that Dianne will handle the new quarterly billing system for real estate with ease. Kathleen Green and Anita Carlson lend a hand during our peak times. The Town is fortunate to have employees who enjoy their work and represent the town so well.

As always, if you have questions please feel free to call Monday, Wednesday, Thursday – 7:30 a.m. – 4:00 p.m. and Tuesday 7:30 a.m. to 7:00 p.m. (508-886-4103).

Sally M. Hayden,
Treasurer/Collector

COLLECTOR'S REPORT PERSONAL PROPERTY TAXES

1997

Outstanding July 1, 2003	723.72	
Abated		2.96
Outstanding June 30, 2004		720.76

1998

Outstanding July 1, 2003	1,628.44	
Abated		3.09
Outstanding June 30, 2004		1,625.35

1999

Outstanding July 1, 2003	1,366.30	
Abated		5.44
Outstanding June 30, 2004		1,360.86

2000

Outstanding July 1, 2003	1,380.12	
Outstanding June 30, 2004		1,380.12

2001

Outstanding July 1, 2003	1,714.49	
Abated		5.89
Collected		13.26
Outstanding June 30, 2004		1,695.34

2002

Outstanding July 1, 2003	2,037.02	
Abated		6.71
Collected		551.80
Outstanding June 30, 2004		1,478.51

2003

Outstanding July 1, 2003	3,934.68	
Abated		6.91
Collected		2,227.87
Outstanding June 30, 2004		1,699.90

2004

Committed	102,567.65	
Abated		110.37
Collected		99,365.82
Outstanding June 30, 2004		3,091.46

REAL ESTATE TAXES

2000

Outstanding July 1, 2003	4,218.25	
Transferred to Subsequent		4,218.25
Outstanding June 30, 2004		0

2002

Outstanding July 1, 2003	40,281.14	
Transferred to Subsequent		394.25
Collected		25,598.52
Outstanding June 30, 2004		0

2003

Committed	176,673.05	
Refunded	125.62	
Collected		108,256.76
Transferred to Subsequent		47,490.26
Outstanding June 30, 2004		21,051.65

2004

Committed	5,959,864.97	
Refunded	21,328.18	
Deferred		1,108.30
Exempted		18,910.47
Abated		4,651.88
Collected		5,793,109.38
Transferred to Subsequent		38,971.51
Outstanding June 30, 2004		124,441.61

FARM ANIMAL EXCISE

2004 & Prior Years

Outstanding July 1, 2003	1,289.75	
Committed	3,177.90	
Collected		2,923.05
Outstanding June 30, 2004		1,544.60

MOTOR VEHICLE EXCISE

1994

Outstanding July 1, 2003	1,405.72	
Abated		1,127.28
Collected		278.44

Outstanding June 30, 2004		<u>0</u>
<u>1995</u>		
Outstanding July 1, 2003	1,654.38	
Outstanding June 30, 2004		<u>1,654.38</u>
<u>1996</u>		
Outstanding June 30, 2003	1,126.15	
Collected		13.75
Outstanding June 30, 2004		<u>1,112.40</u>
<u>1997</u>		
Outstanding as of July 1, 2003	984.27	
Collected		13.02
Outstanding as of June 30, 2004		<u>971.25</u>
<u>1998</u>		
Outstanding as of July 1, 2003	1,381.49	
Collected		47.50
Outstanding as June 30, 2004		<u>1,333.99</u>
<u>1999</u>		
Outstanding July 1, 2003	2,210.63	
Collected		109.90
Outstanding June 30, 2004		<u>2,100.73</u>
<u>2000</u>		
Outstanding July 1, 2003	2,511.48	
Collected		212.61
Outstanding June 30, 2004		<u>2,298.87</u>
<u>2001</u>		
Outstanding July 1, 2003	3,826.17	
Refunded	24.47	
Collected		1,134.81
Outstanding June 30, 2004		<u>2,715.83</u>
<u>2002</u>		
Outstanding July 1, 2003	13,052.59	
Committed	767.62	
Refunded	476.05	
Abated		402.30
Collected		8,214.68
Outstanding June 30, 2004		<u>5,679.28</u>

2003

Outstanding July 1, 2003	117,838.97	
Committed	121,819.39	
Refunded	6,033.72	
Abated		9,340.20
Collected		217,338.48
Outstanding June 30, 2004		<u>19,013.40</u>

2004

Committed	718,291.00	
Refunded	8,419.64	
Abated		11,419.14
Collected		662,735.63
Outstanding June 30, 2004		<u>52,555.87</u>

SEWER RECEIPTS

2002 Sewer

Outstanding July 1, 2003	3,402.14	
Transferred to Liens		3,020.01
Collected		197.43
Bankruptcy		184.70
Outstanding June 30, 2004		<u>0</u>

2003 Sewer

Outstanding July 1, 2003	22,610.76	
Transferred to Liens		4,862.24
Bankruptcy		112.83
Collected		11,191.77
Outstanding June 30, 2004		<u>6,443.52</u>

2004 Sewer

Committed	379,946.67	
Refunded	72.00	
Abated		1,038.31
Collected		355,460.82
Outstanding June 30, 2004		<u>23,519.54</u>

2002 Sewer Liens

Outstanding July 1, 2003	773.29	
Transferred to Subsequent		127.39
Collected		645.90
Outstanding June 30, 2004		<u>0</u>

2003 Sewer Liens

Outstanding July 1, 2003	3,424.43	
Transferred to Subsequent		1,826.42
Collected		1,219.55
Outstanding June 30, 2004		378.46

2004 Sewer Liens

Committed	11,166.04	
Transferred to Subsequent		1,834.66
Collected		8,128.31
Outstanding June 30, 2004		1,203.07

WATER ENTERPRISE

2002 Water

Outstanding July 1, 2003	3,723.96	
Transferred to Liens		3,423.43
Bankruptcy		183.28
Collected		117.25
Outstanding June 30, 2004		0

2003 Water

Outstanding July 1, 2003	25,534.10	
Refunded	236.19	
Transferred to Liens		6,381.38
Bankruptcy		123.75
Collected		12,220.11
Outstanding June 30, 2004		7,045.05

2004 Water

Committed	374,656.44	
Refunded	652.25	
Abated		1,909.71
Collected		349,385.93
Outstanding June 30, 2004		24,013.05

2002 Water Liens

Outstanding July 1, 2003	4,641.02	
Transferred to Subsequent		3,618.69
Collected		1,022.33
Outstanding June 30, 2004		0

2003 Water Liens

Committed	6,629.95	
Transferred to Subsequent		4,820.80

Collected		1,530.26
Outstanding June 30, 2004		<u>278.89</u>

2004 Water Liens

Committed	12,802.35	
Transferred to Subsequent		2,740.59
Collected		8,559.38
Outstanding June 30, 2004		<u>1,502.38</u>

TAX TITLE

Outstanding July 1, 2003	274,853.36	
Subsequent	137,611.91	
Collected		78,036.82
Outstanding June 30, 2004		<u>334,428.45</u>

TRAILER PARK FEES

Outstanding July 1, 2004	228.00	
Collected		<u>2,964.00</u>

INTEREST COLLECTED

Property Interest		23,402.09
Excise Interest		2,989.93
Sewer Interest		180.38
Enterprise Interest		1,643.49

Respectfully submitted,

Sally M. Hayden,
Treasurer/Collector

<p align="center">REPORT OF THE TOWN TREASURER FINANCIAL STATEMENT FISCAL 2004 BANK ACCOUNTS & DEBT</p>
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Banks Accounts

Fleet Bank - Depository	\$155,076.14	
Fleet Bank - MMA	\$326,636.75	
UniBank - Payroll	\$7,757.86	
Boston Safe Deposit - MMA	\$51,137.02	
Boston Safe Deposit - Vendor	\$81,516.30	
Spencer Savings - MMA	\$566,116.82	
UniBank	\$526,400.01	
First Federal Bank	\$2,137,994.68	
UniBank - Sub-Division Account	<u>\$10,333.75</u>	\$3,862,969.33

Outstanding Debt

Sewer Repair Loan	\$175,000.00	
Sewer Repairs	\$164,664.00	
Purchase Community Center	\$135,000.00	
School Projects	\$12,975,000.00	
Swimming Pool	\$100,000.00	
Departmental Equipment	\$577,586.00	
Water Filtration Plant	\$1,040,000.00	
Water Improvements	\$137,650.00	
Library Construction	\$2,643,110.00	
Public Safety Building	\$2,739,000.00	
DPW Building	<u>\$1,563,305.00</u>	\$22,250,315.00

Maturing Debt

	Principal Due	Interest Due	Date
Sewer Repair Loan	\$35,000.00	\$4,900.00	Oct-04
		\$3,955.00	Apr-05
Purchase of Community Center		\$3,036.88	Aug-04
	\$15,000.00	\$3,036.88	Feb-05
School Project		\$299,776.25	Aug-04
	\$590,000.00	\$299,776.25	Feb-05
Fire Truck		\$6,768.75	Aug-04
	\$30,000.00	\$6,768.75	Feb-05
Swimming Pool		\$2,202.50	Aug-04
	\$20,000.00	\$2,202.50	Feb-05
Water Filtration Plant		\$22,490.00	Dec-04
	\$260,000.00	\$22,490.00	Jun-05
Library Construction	\$26,024.51	\$132,155.49	Nov-04
Public Safety Building	\$29,308.00	\$119,831.00	Apr-05
DPW Building	\$16,933.00	\$67,568.00	Apr-05

<p style="text-align: center;">REPORT OF THE TOWN TREASURER FINANCIAL STATEMENT FISCAL 2004 AS OF JUNE 30, 2004 TRUST FUNDS</p>

Trust Funds

Stabilization Fund	1,381,805.24
Unemployment Compensation Fund	13,089.18
250th Fire Station Fund	16,014.59
Charles Monroe Fund	43,876.38
Charles Taylor Cemetery Fund	1,269.96
Conservation Wetlands Trust	25,980.97
Conservation Land Trust Fund	11,207.64
Police DEA Fund	582.35
Wachusett Area Emergency Fund	<u>86,874.47</u>
	1,580,700.78

Library Trust Funds

Frank & Edith Brooks Lib. Fund	73,895.85
Horace H. King Library Fund	1,733.35
Dr. Armand LaRoche Library Fund	9,042.90
Timothy & Albina Murphy Lib. Fund	6,440.89
David Putnam Library Fund	897.54
David Donaldson Memorial Lib. Fund	422.00
Freda & Edmund Kelsey Lib. Fund	6,733.70
Jesse Hunt Library Fund	<u>8,856.42</u>
	108,022.65

Respectfully submitted.

Sally M. Hayden,
Treasurer/Collector

Report of the Rutland Finance Committee

To the Citizens of Rutland,

The Finance Committee makes recommendations to the town meeting after considering the needs of the community and the financial impact of all town meeting articles presented. This encompasses the annual operating budget, as well as other financial matters such as financial management, financial policy and financial planning. The Finance Committee is charged by the Town of Rutland bylaws to review budget requests from all departments as well as elected and appointed boards in order to present a balanced budget to the town.

The Finance Committee's Fiscal Year 2004 Budget Recommendation was developed and finalized during Fiscal Year 2003. During the development of the FY2004 budget, the Finance Committee focused on the goal of balancing the needs of each town department with the task of ensuring our recommendations fell in line with the monetary resources available to the town.

The summary of budget changes from FY2003 to FY2004 is listed below including some of the Departmental budget changes causing the increases and/or decreases:

- **General Government (10% decrease):**
 - The Legal account was increased by \$10,000.00 due to a trend of increased legal activity.
 - Purchased Services for the Town Hall Annex building were increased by 33% to reflect the actual operating expenses of the building.
 - The Janitorial Services previously budgeted under General Government is now budgeted under the DPW wage account. Town employees replaced a contracted vendor.
- **Public Safety (11% increase):**
 - An additional Fire Fighter/Paramedic was funded by the Town Meeting body.
- **Department of Public Works (15 % increase):**
 - The Wage account increased due to two full time janitorial employees being budgeted for FY04.
 - The snow and ice removal account was increased by 23%.
 - Purchased Services for the Town Garage were increased by 100% to reflect the actual operating expenses of the building.
 - The Sewer Maintenance Purchase Service account increased by 117%.
- **Human Services (5% increase)**
 - The hours for the position of Council On Aging Director and Outreach Worker were increased
- **Culture and Recreation (5% increase)**
 - Town funding for the position of Recreation Director was increased from 75% of the total expense to 100% of the total expenses. 25% was previously paid for through the Recreation Revolving Fund.
- **Debt Service (6% decrease)**
 - Temporary borrowing estimates were adjusted.
- **Miscellaneous (20% increase):**
 - Health Insurance expenses increased by an unprecedented 62% due to various industry related costs.
- **Schools (16% increase):**
 - Wachusett Regional School District related transportation expenses increased by 41.5% due in part to a 28% decrease in regional school transportation state aid.
 - Rutland's contribution over the state mandated minimum contribution level significantly increased due in part to decreases in state aid. The Wachusett Regional School District lost over \$3.5 million in Chapter 70 money (or 20%) as compared to the FY2003 state aid level.

In addition the Chapter 70 aid being reduced, Rutland experienced a \$120,774 decrease (or 14%) in Cherry Sheet aid. Most of this decrease was realized in the amount of lottery funds received by the town. Due to the reduction in various state aid resources and increases in educational and municipal needs, money was removed from the town's Stabilization Fund in order to balance the operating budget. While this is not a practice the Finance Committee supports as a matter of long term policy, we did support it for the FY04 budget year while the state works to bring local aid levels back to where they belong. The Finance Committee will continue to advocate a budget that is within the financial means of the community and balance this with the needs of all town departments, boards and regional partners.

Ralph Anderson
Joseph Becker, Chairman
Ramey Erickson
Christopher Walton, Vice Chairman

Craig Beaudry, Secretary
Clealand Blair Sr.
Barbara Sbrogna

TOWN OF RUTLAND, MASSACHUSETTS

Annual Report

For the Year Ended June 30, 2004



Hirbour & Haynes, P.C.

*Certified Public Accountants
Consultants*

579 Pleasant Street • Suite 5
Paxton, MA 01612
Telephone (508) 752-3337
Fax (508) 752-3348

September 21, 2004

**To: The Honorable Board of Selectmen
Town of Rutland, Massachusetts**

We have compiled the accompanying financial statements of the Town of Rutland as of June 30, 2004, and for the year then ended, and the accompanying supplementary schedules, which are presented only for supplementary analysis purposes, as listed in the foregoing Table of Contents, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

A compilation is limited to presenting in the form of financial statements and supplementary schedules information that is the representation of management. We have not audited or reviewed the accompanying financial statements and supplementary schedules and, accordingly, do not express an opinion or any other form of assurance on them.

Management has elected to omit substantially all of the disclosures required by accounting principles generally accepted in the United States of America. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the town's financial position and results of operation. Accordingly, these financial statements are not designed for those who are not informed about such matters.

We are not independent with respect to the Town of Rutland.

Hirbour & Haynes, P.C.

TOWN OF RUTLAND, MASSACHUSETTS

Annual Report

For the Year Ended June 30, 2004

TABLE OF CONTENTS

Exhibit

ACCOUNTANT'S COMPILATION REPORT	A
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FINANCIAL STATEMENTS:

Combined Balance Sheet – All Fund Types and Account Group	B
Combined Statements of Revenues, Expenditures and Changes in Fund Balances – All Governmental and Expendable Trust Funds	C
Statement of Revenues, Expenses and Changes in Fund Equity – Proprietary Fund Type – Enterprise (Water)	D

SUPPLEMENTAL SCHEDULES:

Schedule of Local Receipts – General Fund	E
Schedule of Appropriations and Expenditures – General Fund	F
Schedule of Outstanding Debt	G
Schedule of Taxes Receivable – General Fund	H
Schedule of Receivables – Utilities	I

TOWN OF RUTLAND
COMBINED BALANCE SHEET
ALL FUND TYPES AND ACCOUNT GROUP
June 30, 2004
(See Accountant's Compilation Report)

EXHIBIT B-1

ASSETS

	Governmental Funds			Proprietary Fund	Fiduciary Fund	Account Group		Total (Memorandum Only)
	General	Special Revenue	Capital Projects			General	Long-Term Debt	
Pooled Cash and Equivalents	1,901,500.17	1,032,479.73	1,025,360.03	(35,492.57)	(60,828.03)		0.00	3,863,019.33
Marketable Securities		112,855.44			1,568,014.55			1,680,869.99
Receivables:								
Real Estate Taxes	145,493.26							145,493.26
Personal Property Taxes	14,516.52							14,516.52
Less Allowance for Abatements and Exemptions	(95,348.47)							(95,348.47)
Motor Vehicle Excise Taxes	89,436.81							89,436.81
Other Excise Taxes	1,574.91							1,574.91
Tax Liens and Possessions	361,331.89							361,331.89
Deferred Real Estate Taxes	12,328.30							12,328.30
Ambulance Charges	61,350.24							61,350.24
Sewer User Fees		30,159.07						30,159.07
Sewer Repair Charges		7,291.83						7,291.83
Sewer Liens		1,581.53						1,581.53
Water User Fees				31,259.52				31,259.52
Water Liens				1,781.27				1,781.27
Other	1,088.18							1,088.18
Due From Other Governments		339,327.97						339,327.97
Deferred Charges(Net of Accumulated Amortization-\$15,090)				10,056.63				10,056.63
Property, Plant & Equipment(Net of Accumulated Depreciation-\$591,021)				2,703,103.59				2,703,103.59
Amount to be Provided for Long-Term Obligations								
Total Assets	2,493,271.81	1,523,695.57	1,025,360.03	2,710,708.44	1,507,186.52	21,254,700.00	21,254,700.00	30,514,922.37

TOWN OF RUTLAND
COMBINED BALANCE SHEET
ALL FUND TYPES AND ACCOUNT GROUP
June 30, 2004
(See Accountant's Compilation Report)
(Continued)

EXHIBIT B-2

LIABILITIES							
Warrants and Accounts payable	220,933.51	125,851.13	113,804.29	13,481.13	3,413.25	0.00	477,483.31
Accrued Interest Payable				1,843.44			1,843.44
Amounts Withheld From Employees and Other Liabilities	22,169.70				16,027.23		38,196.93
Notes Payable- Temporary			2,460,000.00		30,300.00		2,460,000.00
Deposits Payable							30,300.00
Deferred Revenue:							
Real Estate and Personal Property Taxes	64,661.31						64,661.31
Motor Vehicle Excise Taxes	89,436.81						89,436.81
Other Excise Taxes	1,574.91						1,574.91
Tax Liens and Possessions	361,331.89						361,331.89
Deferred Real Estate Taxes	12,328.30						12,328.30
Ambulance Charges	61,350.24						61,350.24
Sewer Fees and Charges		39,032.43					39,032.43
Water Liens				1,781.27			1,781.27
Recreation Revolving		15,865.19					15,865.19
State Aid to Highway		275,995.36					275,995.36
Retirement Benefits Payable						182,035.00	182,035.00
Bonds and Notes Payable				1,177,650.00		21,072,665.00	22,250,315.00
Total Liabilities	833,786.67	456,744.11	2,573,804.29	1,194,755.84	49,740.48	21,254,700.00	26,363,531.39

TOWN OF RUTLAND
COMBINED BALANCE SHEET
ALL FUND TYPES AND ACCOUNT GROUP
June 30, 2004
(See Accountant's Compilation Report)
(Continued)

EXHIBIT B-3

FUND BALANCES/EQUITY

Fund Equity(Retained Earnings):
Contributed Capital
Reserved for Subsequent Year's Expenditure
Unreserved

Fund Balances:
Reserved for Capital Outlay
Reserved for Expenditures
Reserved for Endowment
Reserved for Sewer Operations
Designated for Deficits
Designated for Subsequent Year's Expenditure
Undesignated Fund Balance

Total Fund Balances/Equity

Total Liabilities and Fund Balances/Equity

	Governmental Funds			Proprietary Fund	Fiduciary Fund	Account Group	Total Memorandum (Memorandum Only)
	General	Special Revenue	Capital Projects	Enterprise	Trust and Agency	General Long-Term Debt	
	0.00	0.00	0.00	511,866.80 20,824.44 983,261.36	0.00	0.00	511,866.80 20,824.44 983,261.36
	160,891.70	423,170.31	(1,548,444.26)		90,198.28 94,416.00		(1,548,444.26) 674,260.29 94,416.00 643,781.15 (35,722.83) 814,200.00 1,992,948.03
	(35,722.83)	643,781.15			814,200.00 458,631.76		
	1,534,316.27						
	1,659,485.14	1,066,951.46	(1,548,444.26)	1,515,952.60	1,457,446.04	0.00	4,151,390.98
	2,493,271.81	1,523,695.57	1,025,360.03	2,710,708.44	1,507,186.52	21,254,700.00	30,514,922.37

TOWN OF RUTLAND
 COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
 ALL GOVERNMENTAL AND EXPENDABLE TRUST FUNDS
 FOR THE YEAR ENDED JUNE 30, 2004
 (See Accountant's Compilation Report)

	Governmental Funds			Fiduciary Funds		Total (Memorandum Only)
	General	Special Revenue	Capital Projects	Trust Funds		
REVENUE:						
Real estate Taxes	6,026,617.45	0.00	0.00	0.00		6,026,617.45
Personal Property Taxes	102,958.38					102,958.38
Less: Abatements and Exemptions	(24,007.81)					(24,007.81)
	6,105,568.02	0.00	0.00	0.00		6,105,568.02
Federal Aid/Grants		21,886.76				21,886.76
State Aid, Reimbursements and Grants						
Lottery Aid	660,841.00					660,841.00
Education	1,000,422.00					1,000,422.00
Highway		135,935.85				135,935.85
Other	53,399.79	92,955.82				146,355.61
Local Receipts:						
Motor Vehicle Excise Taxes	875,144.94					875,144.94
Licenses, Fines, Permits and Fees	192,283.52	346,441.72				538,725.24
Interest on Investments and Taxes	50,567.36	3,096.35	12,051.71	71,074.97		136,790.39
Charges for Services-Sewer		451,599.38				451,599.38
Other	548,641.54	73,946.76				622,588.30
	9,486,868.17	1,125,862.64	12,051.71	71,074.97		10,695,857.49
EXPENDITURES:						
General Government	1,037,942.61	68,020.64		14,703.55		1,120,666.80
Public Safety	982,205.02	17,984.78	61,510.23			1,061,700.03
Public Works and Facilities	906,525.58	714,350.46	63,041.76			1,683,917.80
Education	5,112,546.30		1,645,168.05			6,757,714.35
Human Services	47,605.41	208,074.14				255,679.55
Culture and Recreation	177,173.98	198,946.60				376,120.58
Debt Service:						
Principal Retirement	692,617.25	41,843.00				734,460.25
Interest(Including Temporary Loans)	837,008.01	12,802.56	12,051.71			861,862.28
	9,793,624.16	1,262,022.18	1,781,771.75	14,703.55		12,852,121.64
Total Expenditures						
	(306,755.99)	(136,159.54)	(1,769,720.04)	56,371.42		(2,156,264.15)
Excess of Revenues Over (Under) Expenditures						

EXHIBIT C-2

TOWN OF RUTLAND
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ALL GOVERNMENTAL AND EXPENDABLE TRUST FUNDS
FOR THE YEAR ENDED JUNE 30, 2004
(See Accountant's Compilation Report)
(Continued)

	Governmental Funds			Fiduciary Funds		Total (Memorandum Only)
	General	Special Revenue	Capital Projects	Trust Funds		
OTHER FINANCING SOURCES (USES)						
Unrealized gain/(Loss)				(74,619.13)		(74,619.13)
Debt Issued			4,302,305.00			4,302,305.00
Transfer from Special Revenue Fund	26,400.00					26,400.00
Transfer to General Fund		(26,400.00)		(860,230.82)		(886,630.82)
Transfer to Enterprise Fund		(65,000.00)				(65,000.00)
Transfer From Trust	860,230.82					860,230.82
Transfer to Trust	(5,250.00)					(5,250.00)
Transfer from General Fund				5,250.00		5,250.00
Total Other Financing Sources (Uses)	881,380.82	(91,400.00)	4,302,305.00	(929,599.95)		4,162,685.87
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	574,624.83	(227,559.54)	2,532,584.96	(873,228.53)		2,006,421.72
Fund Balance, Beginning of Year	1,084,860.31	1,294,511.00	(4,081,029.22)	2,330,674.57		629,016.66
Fund Balance, End of Year	1,659,485.14	1,066,951.46	(1,548,444.26)	1,457,446.04		2,635,438.38

TOWN OF RUTLAND
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND EQUITY
PROPRIETARY FUND TYPE-ENTERPRISE (WATER)
FOR THE YEAR ENDED JUNE 30, 2004
(See Accountant's Compilation Report)

EXHIBIT D

OPERATING REVENUES:

Water Usage	373,746.86
Water Connection Fees	<u>81,660.00</u>
Total Operating Revenue	<u>455,406.86</u>

OPERATING EXPENSES:

Salaries and Wages	167,091.47
Purchased Services	72,464.60
Plant Operations	111,837.63
Depreciation & Amortization	<u>95,681.00</u>
Total Operating Expenses	<u>447,074.70</u>

OPERATING INCOME

8,332.16

NON-OPERATING INCOME (EXPENSES)

Transfer from Special Revenue Funds	65,000.00
Contributed Capital-Grant Proceeds	123,962.45
Miscellaneous Income	4,499.14
Interest Income	2,215.78
Interest Expense	<u>(57,052.78)</u>
Total Non-Operating Income (Expenses)	<u>138,624.59</u>

NET INCOME

146,956.75

FUND EQUITY, BEGINNING OF YEAR

1,368,995.85

FUND EQUITY, END OF YEAR

1,515,952.60

**TOWN OF RUTLAND
SCHEDULE OF LOCAL RECEIPTS-GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2004
(See Accountant's Compilation Report)**

EXHIBIT E

Description	Amount
Licenses, Fines, Permits and Fees	
Fees-Board of Appeals	2,400.00
Fees-Police Reports	625.97
Fees-Fire	14,310.00
Municipal Liens	10,825.00
Collector Charges	9,287.00
Alcohol Licenses	6,150.00
Dog Licenses	9,156.00
Other Licenses	1,185.95
Board of Health Permits	4,865.60
Building Permits	65,035.00
Police Gun Permits	4,872.50
Plumbing Permits	22,063.00
Electrical Permits	23,370.00
Gas Storage Permits	3,175.00
Court Fines	14,962.50
	<hr/>
Total Licenses, Fines, Permits and Fees	192,283.52
	<hr/>
Interest on Investments and Taxes	
Penalties and Interest-Property Taxes	30,421.21
Penalties and Interest-Excise taxes	4,098.37
Interest Earned on General Funds	16,047.78
	<hr/>
Total Interest on Investments and Taxes	50,567.36
	<hr/>
Other	
Other Excise Taxes	2,931.05
Payments in Lieu of Taxes	295,401.15
Trailer Charges	2,964.00
Ambulance Charges	116,640.22
DPW Non Refundable Deposits	3,625.33
Oakham Dispatch Reimbursements	26,074.20
Wachusett Lease	31,001.00
Tipping Fee Surcharge	9,775.68
RMV Non Renewal Surcharge	4,880.00
Water Indirect Charges	49,475.00
Miscellaneous Revenue	5,873.91
	<hr/>
Total Other	548,641.54
	<hr/>

TOWN OF RUTLAND
SCHEDULE OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2004
(See Accountant's Compilation Report)

EXHIBIT F-1

Account	Fiscal 2004 Appropriations	Reserve Fund and Other Transfers	Fiscal 2003 Carryover Appropriations	Fiscal 2004 Carryover Appropriations	Fiscal 2004 Adjusted Budget	Expenditures	Unexpended Balance
General Fund							
General Government							
Town Moderator Salary	150.00				150.00	150.00	0.00
Selectboard Salaries	3,600.00				3,600.00	3,600.00	0.00
Administrative Assistant	36,796.00				36,796.00	36,796.00	0.00
Selectboard Clerical	13,215.00				13,215.00	13,215.00	0.00
Selectboard Purchased Services	1,680.00				1,680.00	1,680.00	0.00
Selectboard Supplies	1,000.00				1,000.00	852.70	147.30
Selectboard Other Charges	3,000.00				3,000.00	2,735.23	264.77
Selectboard Art#10 11/6/95 Classification Plan			250.00		250.00		0.00
Selectboard Art#12 5/17/03 Self Evaluation	30,000.00			(8,100.00)	21,900.00	21,900.00	0.00
Selectboard Art#10 6/24/02 Table/Chairs			265.93		265.93		0.00
Finance Committee Clerk	1,161.00	475.00			1,636.00	1,633.92	2.08
Finance Committee Supplies	100.00	127.98			227.98	227.98	0.00
Finance Committee Other Charges	150.00				150.00	150.00	0.00
Reserve Fund	30,000.00	(19,435.88)			10,564.12		10,564.12
Town Accountant Purchased Services	23,756.00	1,550.99			25,306.99	24,892.79	414.20
Town Accountant Supplies	950.00				844.62	598.99	245.63
Town Accountant Other Charges	900.00				900.00	416.00	484.00
Town Accountant Art#4 6/24/02 Audit FY02			3,000.00		3,000.00	3,000.00	0.00
Town Accountant Art#1 9/29/03 Audit FY03				(3,500.00)	9,000.00	9,000.00	0.00
Town Accountant Art#36 5/16/98 Software	12,500.00		432.31		432.31		432.31
Assessors Salaries	3,000.00				3,000.00	3,000.00	0.00
Assessors Administration Salary	33,325.00				33,325.00	33,325.00	0.00
Assessors Additional Salary	5,000.00				5,000.00	4,842.14	157.86
Assessors Purchased Services	15,010.00				15,010.00	13,437.94	1,572.06
Assessors Supplies	800.00				800.00	779.88	20.12
Assessors Other Charges	1,524.00				1,524.00	1,524.00	0.00
Assessors Art#11 5/8/00 Revaluation			1,357.63		1,357.63		1,357.63
Assessors Art#11 6/24/02 Cyclical Inspection			1,793.00		1,793.00	1,793.00	0.00
Assessors Art#11 5/17/03 Revaluation				(37,720.43)	10,279.57	10,279.57	0.00
Assessors Art#10 10/21/02 Software	48,000.00		165.00		165.00		165.00
Town Treasurer Salary	35,700.00				35,700.00	35,700.00	0.00
Town Treasurer Assistant Salary	27,125.00				27,125.00	27,125.00	0.00
Town Treasurer Additional Salary	4,333.00				4,333.00	3,063.11	1,269.89
Town Treasurer Secretary	10,918.00				10,918.00	10,416.24	501.76
Town Treasurer Purchased Services	18,570.00			(1,553.00)	17,017.00	17,017.00	0.00

TOWN OF RUTLAND
 SCHEDULE OF APPROPRIATIONS AND EXPENDITURES
 FOR THE FISCAL YEAR ENDED JUNE 30, 2004
 (See Accountant's Compilation Report)

General Fund	Account	Fiscal 2004 Appropriations	Reserve Fund and Other Transfers	Fiscal 2003 Carryover Appropriations	Fiscal 2004 Carryover Appropriations	Fiscal 2004 Adjusted Budget	Expenditures	Unexpended Balance
General Government								
	Town Treasurer Supplies	800.00				800.00	754.61	45.39
	Town Treasurer Other Charges	1,275.00				1,275.00	1,233.36	41.64
	Tax Title Art#12 9/24/01 Legal			6,569.90		6,569.90	6,569.90	0.00
	Postage Purchased Services	1,740.00				1,740.00	1,740.00	0.00
	Postage Supplies	11,300.00				12,300.00	12,300.00	0.00
	Machine and Paper Purchased Services	1,420.00	1,000.00		(107.68)	1,312.32	1,312.32	0.00
	Machine and Paper Supplies	1,550.00				1,550.00	1,550.00	0.00
	Town E-Mail Art#14 6/24/02			1,700.00		1,700.00	1,700.00	0.00
	Town E-Mail Art#12 10/21/02 Consultant			13,977.16		13,977.16	9,731.10	4,246.06
	Town E-Mail Art#12 10/21/02 Hardware/Software			19,256.83		19,256.83	17,266.43	1,990.40
	Town E-Mail Art#12 10/21/02 Wiring			4,194.00		4,194.00	4,194.00	0.00
	Town E-Mail Art#12 10/21/02 Infrastructure			14,605.63	(237.51)	14,368.12	12,387.99	1,980.13
	Town Counsel Purchased Services	30,000.00			(8,548.19)	21,451.81	21,451.81	(0.00)
	Town Clerk Salary	11,167.00				11,167.00	11,167.00	0.00
	Town Clerk Assistant Salary	12,699.00				12,699.00	12,152.79	546.21
	Town Clerk Purchased Services	1,002.00				1,002.00	938.90	63.10
	Town Clerk Supplies	400.00				400.00	271.32	128.68
	Town Clerk Other Charges	900.00				900.00	774.45	125.55
	Town Clerk Art#8 6/30/03 Vital Records	12,265.00			(4,792.00)	7,473.00	7,473.00	0.00
	Elections Salaries	4,000.00				4,000.00	3,406.55	593.45
	Elections Purchased Services	3,000.00		75.88	(450.00)	2,625.88	2,504.94	120.94
	Elections Supplies	250.00				250.00	97.20	152.80
	Elections Art#14 5/19/01 Voting Equipment			159.61		159.61	121.05	38.56
	Board of Registrars Salaries	9,524.00				9,524.00	9,165.00	359.00
	Board of Registrars Clerical	255.00				255.00	255.00	0.00
	Board of Registrars Purchased Services	3,600.00		81.13		3,681.13	3,318.48	362.65
	Board of Registrars Supplies	650.00				650.00	364.19	285.81
	Board of Registrars Other Charges	200.00				200.00	200.00	0.00
	Conservation Commission Salaries	2,800.00				2,800.00	2,800.00	0.00
	Conservation Commission Purchased Services	1,050.00				1,050.00	340.00	710.00
	Conservation Commission Supplies	250.00				250.00	34.94	215.06
	Conservation Commission Art#8 6/26/00 Open Space Plan			65.98		65.98		65.98
	Conservation Commission Other Charges	500.00				500.00	335.00	165.00
	Planning Board Art#21 5/19/01 Consultant			33,333.00	(19,773.00)	13,560.00	13,560.00	0.00
	Development & Ind Commission Purchased Services	200.00		15,000.00	(15,000.00)	200.00	90.00	110.00
	Development & Ind Comm Art#18 9/25/00 Rut Hghts Consult					0.00		0.00

TOWN OF RUTLAND
 SCHEDULE OF APPROPRIATIONS AND EXPENDITURES
 FOR THE FISCAL YEAR ENDED JUNE 30, 2004
 (See Accountant's Compilation Report)

Account	Fiscal 2004 Appropriations	Reserve Fund and Other Transfers	Fiscal 2003 Carryover Appropriations	Fiscal 2004 Carryover Appropriations	Fiscal 2004 Adjusted Budget	Expenditures	Unexpended Balance
General Fund							
General Government							
Development & Ind Commission Supplies	200.00				200.00	187.91	12.09
Board of Appeals Clerical	763.00	800.00			1,563.00	1,440.72	122.28
Board of Appeals Purchased Services	900.00	400.00			1,300.00	1,042.47	257.53
Board of Appeals Supplies	100.00				4.00		4.00
Board of Appeals Other Charges	175.00				175.00	24.00	151.00
Public Buildings Purchased Services	8,100.00				8,070.00	7,107.11	962.89
Public Buildings Old Library Purchased Services	4,000.00	1,529.29			5,499.29	4,719.75	779.54
Public Buildings Town Clock	175.00				175.00		175.00
Public Buildings Public Safety Purchased Services	9,200.00	9,150.00			18,350.00	18,125.00	225.00
Public Buildings Community Center Purchased Services	8,470.00	3,203.84			11,673.84	10,936.37	737.47
Public Buildings Library Purchased Services	19,700.00				19,700.00	16,315.47	3,384.53
Public Buildings Art#9 2/14/00 E-Mail System			74.50		74.50	74.50	0.00
Public Buildings Supplies	3,500.00				3,500.00	3,282.28	217.72
Public Buildings Community Center Supplies	1,000.00	100.00			1,100.00	1,000.39	99.61
Public Buildings Old Library Supplies	800.00				800.00	776.90	23.10
Public Buildings Public Safety Supplies	10,800.00				10,800.00	10,799.90	0.10
Public Buildings Art#39 5/19/01 Architect			3,077.31		3,077.31		3,077.31
Public Buildings Art#3 3/25/02 Municipal Offices/Old Library			4,662.60		4,662.60	2,457.28	2,205.32
Public Buildings Art#24 10/21/02 Community Center Carpet			2,201.24		2,201.24		2,201.24
Public Buildings Art#13 5/17/03 Paint Community Hall				(18,000.00)	0.00		0.00
Town Report	18,000.00				1,750.00	1,680.00	70.00
County Retirement	1,750.00				110,834.00	110,834.00	0.00
Group Health Insurance	110,834.00				249,277.33	249,277.33	0.00
Group Life Insurance	245,587.00	3,690.33			1,586.00	1,462.60	123.40
Payroll Tax Costs	1,586.00				22,050.00	21,947.81	102.19
General Insurance	22,050.00				102,900.00	77,465.00	25,435.00
State & County Charges	102,900.00				53,611.00	52,273.00	1,338.00
	53,611.00						
Total General Government	1,099,261.00	2,591.55	126,298.64	(118,043.19)	1,110,108.00	1,037,942.61	72,165.39

TOWN OF RUTLAND
SCHEDULE OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2004
(See Accountant's Compilation Report)

EXHIBIT F-4

Account	Fiscal 2004 Appropriations	Reserve Fund and Other Transfers	Fiscal 2003 Carryover Appropriations	Fiscal 2004 Carryover Appropriations	Fiscal 2004 Adjusted Budget	Expenditures	Unexpended Balance
General Fund							
Public Safety							
Police Chief Salary	53,311.00				53,311.00	53,311.00	0.00
Police Chief Holiday Wages	616.00				616.00	616.00	0.00
Police Clerical Salaries	27,912.00				27,912.00	25,864.64	2,047.36
Police Full-time Salaries	228,504.00	(5,250.92)			223,253.08	199,940.21	23,312.87
Police Quinn Bill Wages	32,608.00				32,608.00	24,972.56	7,635.44
Police Constable Salary	100.00				100.00	100.00	0.00
Police Purchased Services	22,480.00				22,480.00	22,454.18	25.82
Police Supplies	23,800.00				23,800.00	23,797.93	2.07
Police Other Charges	5,682.00	3,956.00		(2,300.00)	7,338.00	7,215.56	122.44
Police Art#6 6/30/03	28,916.00				28,916.00	28,916.00	0.00
Police Art#7 6/30/03 Camera	941.00				941.00	941.00	0.00
Fire Chief Salary	53,311.00				53,311.00	53,311.00	0.00
Fire Chief Holiday wages	616.00				616.00	616.00	0.00
Fire Part-time Salaries	45,843.00	(8,310.00)			37,533.00	32,218.40	5,314.60
Fire Clerical Salaries	18,404.00				18,404.00	18,397.68	6.32
Fire Purchased Services	10,610.00	4,200.00			14,810.00	14,736.04	73.96
Fire Supplies	10,975.00				10,975.00	10,972.89	2.11
Fire Other Charges	9,650.00	275.00			9,925.00	9,925.00	0.00
Fire Additional Equipment	9,600.00	1,710.00			11,310.00	11,307.88	2.12
Fire Art#12 11/14/88 Waterholes			1,451.57		1,451.57	1,451.57	0.00
Fire Art#15 5/18/96 Engine 3 Repairs			1,489.39	(986.51)	502.88	502.88	0.00
Fire Art#16 5/8/00 Breathing Apparatus			466.85		466.85	466.85	0.00
Fire Art#23 9/25/00 Audio-Visual Equipment			3,850.00	(1,810.00)	2,040.00	2,040.00	0.00
Fire Art#20 10/21/02 Portable Radios			405.00		405.00	405.00	0.00
Fire Art#5 6/30/03 Trailer	6,500.00			(2,000.00)	4,500.00	4,500.00	0.00
Building Inspector Salary	32,810.00				32,810.00	32,810.00	0.00
Building Inspector Alternates	916.00				916.00	916.00	0.00
Building Inspector Clerical	12,564.00	438.07			13,002.07	12,969.34	32.73
Building Inspector Purchased Services	1,125.00	1,561.93			2,686.93	2,484.14	202.79
Building Inspector Supplies	500.00				500.00	453.28	46.72
Building Inspector Other Charges	1,700.00				1,700.00	1,287.50	412.50
Building Inspector Capital	545.00				545.00	545.00	0.00
Gas Inspector Salary	2,550.00				2,550.00	2,550.00	0.00
Plumbing Inspector Salary	16,815.00				16,815.00	16,815.00	0.00
Plumbing Inspector Alternates	789.00				789.00	789.00	0.00

TOWN OF RUTLAND
SCHEDULE OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2004
(See Accountant's Compilation Report)

EXHIBIT F-5

Account	Fiscal 2004 Appropriations	Reserve Fund and Other Transfers	Fiscal 2003 Carryover Appropriations	Fiscal 2004 Carryover Appropriations	Fiscal 2004 Adjusted Budget	Expenditures	Unexpended Balance
General Fund							
Public Safety							
Plumbing Inspector Supplies	70.00				70.00		70.00
Plumbing Inspector Other Charges	825.00				825.00	825.00	0.00
Electrical Inspector Salary	17,045.00				17,045.00	17,045.00	0.00
Electrical Inspector Alternate	669.00				669.00	425.00	244.00
Electrical Inspector Supplies	250.00	385.80			635.80	619.82	15.98
Electrical Inspector Other Charges	1,550.00				1,550.00	1,550.00	0.00
Civil Defense	25.00				25.00	24.96	0.04
Dog Officer Salary	9,017.00				9,017.00	7,376.99	1,640.01
Dog Officer Assistant	1,885.00				1,885.00		1,885.00
Dog Officer Purchased Services	1,419.00				1,419.00	902.13	516.87
Dog Officer Supplies	4,300.00				4,300.00	1,188.00	3,112.00
Dog Officer Other Charges	620.00				620.00	258.48	361.52
Traffic Commission Wages	126.00				126.00		126.00
Traffic Commission Supplies	50.00				50.00		50.00
Traffic Commission Other Charges	150.00				150.00		150.00
Forestry Purchased Services	2,000.00				2,000.00	1,752.00	248.00
Forestry Supplies	600.00				600.00	599.36	0.64
Forestry Other Charges	50.00				50.00	35.00	15.00
Forestry Art#8 6/24/02 Tree Removal			3,211.22	(2,627.22)	584.00	584.00	0.00
Dispatch Wages	124,326.00				124,326.00	123,765.10	560.90
Dispatch Purchased Services	4,220.00				4,220.00	4,145.47	74.53
Dispatch Supplies	1,825.00				1,825.00	1,747.26	77.74
Forest Fires	6,165.00	(1,150.00)			5,015.00	1,686.61	3,328.39
Ambulance Wages	182,217.00	(12,920.41)			169,296.59	163,429.34	5,867.25
Ambulance Purchased Services	6,350.00	7,450.00			13,800.00	13,800.00	0.00
Ambulance Art#13 3/25/02 ALS Intercepts			6,596.00		6,596.00	6,596.00	0.00
Ambulance Supplies	6,500.00	1,850.00			8,350.00	8,349.97	0.03
Ambulance Other Charges	2,100.00				2,100.00	2,100.00	0.00
Ambulance Equipment	2,800.00				2,800.00	2,800.00	0.00
Total Public Safety	1,037,847.00	(5,804.53)	17,470.03	(9,723.73)	1,039,788.77	982,205.02	57,583.75

TOWN OF RUTLAND
SCHEDULE OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2004
(See Accountant's Compilation Report)

Account	Fiscal 2004 Appropriations	Reserve Fund and Other Transfers	Fiscal 2003 Carryover Appropriations	Fiscal 2004 Carryover Appropriations	Fiscal 2004 Adjusted Budget	Expenditures	Unexpended Balance
General Fund							
Public Works and Facilities							
Highway Department Superintendent Salary	58,261.00				58,261.00	58,261.00	0.00
Highway Department Clerical	18,165.00				18,165.00	18,161.46	3.54
Highway Department Temp Clerk	5,745.00	1,200.00			6,945.00	6,944.16	0.84
Highway Department Wages	430,449.00	(1,200.00)			429,249.00	404,421.13	24,827.87
Highway Department Purchased Services	4,300.00				4,300.00	3,471.06	828.94
Highway Department Supplies	1,800.00				1,800.00	1,725.81	74.19
Highway Department Other Charges	1,200.00				1,200.00	593.75	606.25
Highway Construction/Maint Purchased Services	26,843.00				26,843.00	26,766.07	76.93
Highway Construction/Maint Supplies	51,501.00	11,500.00		(141.98)	62,859.02	62,593.41	265.61
Highway Construction/Maint Road Oils	30,000.00	(22,400.00)			7,600.00	7,561.09	38.91
Highway Construction/Maint Gravel	15,000.00				15,000.00	15,000.00	0.00
Highway Construction/Maint Drainage Supplies	10,000.00				10,000.00	10,000.00	0.00
Highway Construction/Maint Street Signs	1,000.00				1,000.00	1,000.00	0.00
Highway Construction/Maint Environmental Supplies	1,000.00				1,000.00	1,000.00	0.00
Highway Construction/Maint Art#20 5/15/99 Road Drainage			542.99		542.99	542.99	0.00
Highway Construction/Maint Art#28 5/16/98 Sidewalk Imp			2,819.22		2,819.22		2,819.22
Highway Construction/Maint Art#6 9/25/00 East Hill Road Imp			1,387.94		1,387.94	1,329.38	58.56
Highway Construction/Maint Art#33 5/19/01 Garage Basins			953.00		953.00	900.00	53.00
Highway Construction/Maint Art#34 5/19/01 Road Survey's			7,100.40	(7,100.40)	0.00		0.00
Highway Construction/Maint Art#10 9/24/01 Phase II SWMA			134.96		134.96		134.96
Highway Construction/Maint Art#8 3/25/02 Blinking Light			450.00	(450.00)	0.00		0.00
Highway Construction/Maint Art#7 6/24/02 Rent Rock Crusher			10,000.00		10,000.00		10,000.00
Highway Construction/Maint Art#1 10/21/02 Road Repairs			18,053.71	(15,133.71)	2,920.00	2,920.00	0.00
Highway Construction/Maint Art#2 10/21/02 Dump Truck			1,769.00		1,769.00		1,769.00
Highway Construction/Maint Art#7 10/21/02 Phase II SWMA			16,488.00	(10,148.69)	6,339.31	6,339.31	(0.00)
Highway Construction/Maint Art#8 10/21/02 Air Compressor			8,000.00		8,000.00	7,050.00	950.00
Highway Construction/Maint Art#2 6/20/03 Lawn Mower			6,500.00		6,500.00	6,500.00	0.00
Town Garage Purchased Services	18,000.00				18,000.00	16,044.22	1,955.78
Town Garage Supplies	2,100.00				2,100.00	2,083.13	16.87
Machinery & Maintenance Purchased Services	7,200.00	(1,000.00)			6,200.00	6,050.34	149.66
Machinery & Maintenance Supplies	89,900.00	6,000.00			95,900.00	93,851.51	2,048.49
Snow & Ice Purchased Services	9,500.00				9,500.00	6,778.50	2,721.50
Snow & Ice Supplies	80,000.00				80,000.00	95,207.84	(15,207.84)
Snow & Ice Plow Blades and Chains	6,000.00				6,000.00	5,922.55	77.45
Streetlights	30,000.00				30,000.00	27,056.39	2,943.61
Waste Disposal	1,000.00				1,000.00	975.00	25.00

TOWN OF RUTLAND
 SCHEDULE OF APPROPRIATIONS AND EXPENDITURES
 FOR THE FISCAL YEAR ENDED JUNE 30, 2004
 (See Accountant's Compilation Report)

Account	Fiscal 2004 Appropriations	Reserve Fund and Other Transfers	Fiscal 2003 Carryover Appropriations	Fiscal 2004 Carryover Appropriations	Fiscal 2004 Adjusted Budget	Expenditures	Unexpended Balance
General Fund							
Public Works and Facilities							
Waste Disposal Art#2 6/26/86 Landfill Closing			19,281.79		19,281.79		19,281.79
Sewer Purchased Services	10,400.00				10,400.00	7,826.49	2,573.51
Sewer Supplies	1,000.00				1,000.00	848.99	151.01
Cemetery	800.00				800.00	800.00	0.00
Total Public Works & Facilities	911,164.00	(5,900.00)	93,481.01	(32,974.78)	965,770.23	906,525.58	59,244.65

TOWN OF RUTLAND
 SCHEDULE OF APPROPRIATIONS AND EXPENDITURES
 FOR THE FISCAL YEAR ENDED JUNE 30, 2004
 (See Accountant's Compilation Report)

General Fund	Account	Fiscal 2004 Appropriations	Reserve Fund and Other Transfers	Fiscal 2003 Carryover Appropriations	Fiscal 2004 Carryover Appropriations	Fiscal 2004 Adjusted Budget	Expenditures	Unexpended Balance
Education	Wachusett Assessment	4,504,303.82				4,504,303.82	4,243,906.03	260,397.79
	Wachusett Transportation	402,982.00				402,982.00	402,982.00	0.00
	Southern Worcester County Vocational Assessment	167,975.00				167,975.00	167,975.00	0.00
	Southern Worcester County Vocational Buy-In	24,457.00				24,457.00	24,457.00	0.00
	Montachusett Vocational Tuition/Transportation	25,000.00				25,000.00	9,984.90	15,015.10
	Wachusett Debt	263,241.37				263,241.37	263,241.37	0.00
	Total Education	5,387,959.19	0.00	0.00	0.00	5,387,959.19	5,112,546.30	275,412.89

TOWN OF RUTLAND
SCHEDULE OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2004
(See Accountant's Compilation Report)

EXHIBIT F-9

Account	Fiscal 2004 Appropriations	Reserve Fund and Other Transfers	Fiscal 2003 Carryover Appropriations	Fiscal 2004 Carryover Appropriations	Fiscal 2004 Adjusted Budget	Expenditures	Unexpended Balance
General Fund							
Human Services							
Board of Health Salary	1,500.00				1,500.00	1,500.00	0.00
Board of Health Clerical	16,574.00				16,574.00	16,573.44	0.56
Board of Health Animal Inspector	158.00				158.00	158.00	0.00
Board of Health Purchased Services	1,000.00	1,612.98			2,612.98	2,510.07	102.91
Board of Health Supplies	400.00				400.00	389.42	10.58
Board of Health Other Charges	550.00				550.00	200.00	350.00
Board of Health Rabies Control	300.00				300.00		300.00
Board of Health Art#6 6/27/94 Computer			407.90		407.90	219.99	187.91
Council on Aging Director salary	10,251.00				10,251.00	9,833.95	417.05
Council on Aging Outreach Worker	8,407.00				8,407.00	7,974.00	433.00
Council on Aging Purchased Services	4,224.00				4,224.00	4,223.03	0.97
Council on Aging Supplies	860.00				860.00	693.27	166.73
Council on Aging Other Charges	385.00				385.00	235.00	150.00
Council on Aging Art#4 6/30/03 Internet Connection	150.00			(150.00)	0.00		0.00
Veterans Services Salary	2,856.00				2,856.00	2,856.00	0.00
Veterans Services Purchased Services	200.00				200.00		200.00
Veterans Services Supplies	400.00				400.00		400.00
Veterans Services Other Charges	200.00				200.00	35.00	165.00
Veterans Services Benefits	12,000.00				12,000.00	204.24	11,795.76
Total Human Services	60,415.00	1,612.98	407.90	(150.00)	62,285.88	47,605.41	14,680.47

TOWN OF RUTLAND
SCHEDULE OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2004
(See Accountant's Compilation Report)

EXHIBIT F-10

General Fund	Account	Fiscal 2004 Appropriations	Reserve Fund and Other Transfers	Fiscal 2003 Carryover Appropriations	Fiscal 2004 Carryover Appropriations	Fiscal 2004 Adjusted Budget	Expenditures	Unexpended Balance
Culture and Recreation	Library Salary	39,770.00				39,770.00	39,770.00	0.00
	Library Assistant salary	16,440.00				16,440.00	16,440.00	0.00
	Library Children's Program Wages	15,216.00				15,216.00	15,216.00	0.00
	Library Aides Wages	20,224.00				20,224.00	20,224.00	0.00
	Library Purchased Services	7,260.00	1,000.00			8,260.00	8,260.00	0.00
	Library Supplies	3,850.00				3,850.00	3,849.70	0.30
	Library Other Charges	23,430.00				23,430.00	23,430.00	0.00
	Recreation Salaries	21,314.00				21,314.00	21,314.00	0.00
	Recreation CIT Wages	875.00				875.00	875.00	0.00
	Recreation Purchased Services	1,925.00				1,925.00	1,832.00	93.00
	Recreation Supplies	1,000.00				1,000.00	1,000.00	0.00
	Parks Purchased Services	4,600.00				4,600.00	4,005.26	594.74
	Parks Supplies	4,200.00	6,500.00			10,700.00	10,392.67	307.33
	Parks Art#22 5/8/00 Raze Pool House			3,000.00		3,000.00	2,316.50	683.50
	Parks Art#9 9/20/99 Memorial Field			441.05		441.05	441.05	0.00
	Parks Art#12 9/20/99 Putnam Park Lighting			1,400.00		1,400.00		1,400.00
	Parks Art#13 1/22/01 Central Tree Bball Fields			691.90		691.90	691.90	0.00
	Historical Commission	1,000.00				1,000.00	915.90	84.10
	Cultural Council Supplies	200.00				200.00	200.00	0.00
	Fourth of July Purchased Services	5,000.00				5,000.00	5,000.00	0.00
	Memorial Day	1,000.00				1,000.00	1,000.00	0.00
		167,304.00	7,500.00	5,532.95	0.00	180,336.95	177,173.98	3,162.97
	Total Culture and Recreation							

TOWN OF RUTLAND
 SCHEDULE OF APPROPRIATIONS AND EXPENDITURES
 FOR THE FISCAL YEAR ENDED JUNE 30, 2004
 (See Accountant's Compilation Report)

EXHIBIT F-11

Account	Fiscal 2004 Appropriations	Reserve Fund and Other Transfers	Fiscal 2003 Carryover Appropriations	Fiscal 2004 Carryover Appropriations	Fiscal 2004 Adjusted Budget	Expenditures	Unexpended Balance
General Fund							
Debt Service							
Long Term Debt Principal	692,382.00	235.25	0.00	0.00	692,617.25	692,617.25	0.00
Long Term Debt Interest	796,275.00	(8,702.95)			787,572.05	787,572.05	0.00
Temporary Debt Interest	20,754.00	8,467.70			29,221.70	49,435.96	(20,214.26)
Total Debt Service	1,509,411.00	0.00	0.00	0.00	1,509,411.00	1,529,625.26	(20,214.26)
 Total General Fund	10,173,361.19	0.00	243,190.53	(160,891.70)	10,255,660.02	9,793,624.16	462,035.86

TOWN OF RUTLAND
SCHEDULE OF OUTSTANDING DEBT
FOR THE FISCAL YEAR ENDED JUNE 30, 2004
(See Accountant's Compilation Report)

Description	Interest Rate	Original Loan Date	Final Due Date	Principal				Interest Paid
				Balance July 1, 2003	Funds Borrowed	Principal Payments	Balance June 30, 2004	
Proprietary Fund-Enterprise(Water)								
Water Improvements	1.49%	06/30/01	06/30/41	141,975		(4,325)	137,650	1,725
Water Filtration	4.35%	06/15/98	06/15/08	1,300,000		(260,000)	1,040,000	55,770
Total Proprietary Fund Debt				1,441,975	0	(264,325)	1,177,650	57,495
Account Group-General Long Term Debt								
Sewer Repairs	5.38%	10/01/93	10/01/08	210,000		(35,000)	175,000	10,719
Purchase Property	4.64%	02/01/99	02/01/14	150,000		(15,000)	135,000	6,711
School Construction	4.64%	02/01/99	02/01/19	13,535,000		(560,000)	12,975,000	623,352
Fire Truck	4.64%	02/01/99	02/01/14	330,000		(30,000)	300,000	14,813
Swimming Pool	4.64%	02/01/99	02/01/09	125,000		(25,000)	100,000	5,468
Ambulance	1.49%	06/30/00	06/30/10	60,000		(10,000)	50,000	729
Breathing Apparatus	1.49%	06/30/02	06/30/17	97,165		(7,335)	89,830	1,181
Dump Truck-One Ton	1.49%	06/30/00	06/30/05	18,264		(9,096)	9,168	222
Dump Truck/Sander	1.49%	06/30/00	06/30/15	96,659		(8,066)	88,593	1,176
Used Grader	1.49%	06/30/01	06/30/16	43,330		(3,335)	39,995	526
Sewer Repairs	1.49%	06/30/01	06/30/31	171,507		(6,843)	164,664	2,083
Library	5.00%	11/14/01	11/14/40	2,667,895		(24,785)	2,643,110	133,395
Public Safety Building	4.38%	04/22/04	04/22/42		2,739,000		2,739,000	
DPW Building	4.38%	04/22/04	04/22/42		1,563,305		1,563,305	
Total General Long-Term Debt				\$ 17,504,820	\$ 4,302,305	\$ (734,460)	\$ 21,072,665	800,375

TOWN OF RUTLAND
SCHEDULE OF TAXES RECEIVABLE-GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2004
(See Accountant's Compilation Report)

EXHIBIT H

Description	Uncollected July 1, 2003	Commitments	Refunds	(Less)		Uncollected June 30, 2004
				Abatements & Adjustments	Transfers to Tax Title	
Real Estate						
2004		5,959,864.97	21,328.18	(23,194.92)	(40,079.81)	124,441.61
2003	176,673.05		125.62		(47,490.26)	21,051.65
2002	40,470.48			(189.34)	(14,682.62)	0.00
2001	1,201.97				(1,201.97)	0.00
2000	4,218.25				(4,218.25)	0.00
	<u>222,563.75</u>	<u>5,959,864.97</u>	<u>21,453.80</u>	<u>(23,384.26)</u>	<u>(107,672.91)</u>	<u>145,493.26</u>
Personal Property						
2004		102,567.65		(110.37)	(99,365.82)	3,091.46
2003	3,934.68			(6.91)	(2,227.87)	1,699.90
2002	2,037.02			(6.71)	(551.80)	1,478.51
2001	1,701.23			(5.89)		1,695.34
2000	1,380.12					1,380.12
1999	1,366.30			(5.44)		1,360.86
1998	1,628.44			(3.09)		1,625.35
1997	723.72			(2.96)		720.76
1996 and prior	<u>2,135.74</u>	<u>102,567.65</u>	<u>0.00</u>	<u>(671.52)</u>	<u>(102,145.49)</u>	<u>1,464.22</u>
	<u>14,907.25</u>	<u>102,567.65</u>	<u>0.00</u>	<u>(812.89)</u>	<u>0.00</u>	<u>14,516.52</u>
Motor Vehicle Excise						
2004		718,291.00	8,419.64	(11,419.14)	(662,735.63)	52,555.87
2003	117,839.67	121,819.39	6,033.72	(9,340.20)	(217,338.48)	19,014.10
2002	13,052.70	767.62	476.05	(402.30)	(8,214.68)	5,679.39
2001	3,826.17		24.47		(1,134.81)	2,715.83
2000	2,511.48				(212.61)	2,298.87
1999	2,210.63				(109.90)	2,100.73
1998	1,381.49				(47.50)	1,333.99
1997	984.27				(13.02)	971.25
1996 and prior	<u>4,186.25</u>	<u>840,878.01</u>	<u>14,953.88</u>	<u>(1,127.28)</u>	<u>(292.19)</u>	<u>2,766.78</u>
	<u>145,992.66</u>	<u>840,878.01</u>	<u>14,953.88</u>	<u>(22,288.92)</u>	<u>0.00</u>	<u>89,436.81</u>
Tax Liens	<u>274,853.36</u>				<u>137,611.91</u>	<u>334,428.45</u>
Rollback taxes		<u>19,507.42</u>			<u>(19,507.42)</u>	<u>0.00</u>
Other Excise Taxes	<u>1,320.06</u>	<u>3,185.90</u>			<u>(2,931.05)</u>	<u>1,574.91</u>

TOWN OF RUTLAND
SCHEDULE OF TAXES RECEIVABLE-SPECIAL REVENUE FUND
FOR THE YEAR ENDED JUNE 30, 2004
(See Accountant's Compilation Report)

EXHIBIT I-1

Description	Uncollected July 1, 2003	Commitments	Refunds	(Less)			Uncollected June 30, 2004
				Abatements & Adjustments	Transfers to Liens	Collections	
Sewer Charges							
2004		379,946.67	72.00	(1,038.31)		(355,460.82)	23,519.54
2003	22,610.76				(4,975.47)	(11,191.77)	6,443.52
2002	3,488.25				(3,204.71)	(197.43)	86.11
2001	109.90						109.90
	<u>26,208.91</u>	<u>379,946.67</u>	<u>72.00</u>	<u>(1,038.31)</u>	<u>(8,180.18)</u>	<u>(366,850.02)</u>	<u>30,159.07</u>
Sewer Liens							
2004					9,331.38	(8,128.31)	1,203.07
2003	3,424.43				(1,826.42)	(1,219.55)	378.46
2002	773.29				(127.39)	(645.90)	0.00
1996	1,585.88			(1,585.88)			0.00
	<u>5,783.60</u>	<u>0.00</u>	<u>0.00</u>	<u>(1,585.88)</u>	<u>7,377.57</u>	<u>(9,993.76)</u>	<u>1,581.53</u>
Sewer Repairs							
2003 & Prior	5,617.20	51,300.00		(40.00)		(49,585.37)	7,291.83
	<u>5,617.20</u>	<u>51,300.00</u>	<u>0.00</u>	<u>(40.00)</u>	<u>0.00</u>	<u>(49,585.37)</u>	<u>7,291.83</u>

TOWN OF RUTLAND
 SCHEDULE OF TAXES RECEIVABLE-ENTERPRISE
 FOR THE YEAR ENDED JUNE 30, 2004
 (See Accountant's Compilation Report)

Description	Uncollected July 1, 2003	Commitments	Refunds	(Less)			Uncollected June 30, 2004
				Abatements & Adjustments	Transfers to Liens	Collections	
Water Charges							
2004		374,656.44	652.25	(1,909.71)		(349,385.93)	24,013.05
2003	25,534.00		236.19		(6,505.13)	(12,220.11)	7,044.95
2002	3,806.38				(3,606.71)	(117.25)	82.42
2001	119.10						119.10
	29,459.48	374,656.44	888.44	(1,909.71)	(10,111.84)	(361,723.29)	31,259.52
Water Liens							
2004					10,061.76	(8,559.38)	1,502.38
2003	6,629.95				(4,820.80)	(1,530.26)	278.89
2002	4,641.02				(3,618.69)	(1,022.33)	0.00
	11,270.97	0.00	0.00	0.00	1,622.27	(11,111.97)	1,781.27

REPORT OF THE BOARD OF ASSESSORS

The fiscal year 2005 tax rate was approved by the Department of Revenue at \$10.99 per thousand.

The following are the figures that were used to arrive at that tax rate.

Total amount to be raised		\$13,370,910.01
Total estimated receipts and other revenue		\$6,212,046.00
Tax Levy		\$7,158,864.02
Residential Valuation of the Town	95.86%	\$624,407,094
Commerical Valuation of the Town	2.21%	\$14,422,406
Industrial Valuation of the Town	0.54%	\$3,518,100
Personal Property Valuation of Town	1.39%	\$9,050,400
TOTAL ASSESSED VALUATION	100%	651,398,000
Motor Vehicle Excise		850,000.00
Other Excise		2,500.00
Penalties and Interest on Taxes and Excises		32,000.00
Payments in Lieu of Taxes and Excises		295,000.00
Other Charges for Services		100,000.00
Fees		35,000.00
Rentals		100.00
Licenses and Permits		140,000.00
Fines and Forfeits		15,000.00
Investment Income		15,000.00
Miscellaneous Recurring		1,183,249.00
Miscellaneous Non-recurring		85,867.00
TOTALS		2,753,716.00

CERTIFICATION OF APPROPRIATIONS AND SOURCES OF FUNDING

4/20/04 MEETING	APPROPRIATED 64,400.
From other available funds & enterprise	64,400.00

5/15/04 MEETING	APPROPRIATED 24,457.00
From other available funds	24,457.00

05/15/04 MEETING	APPROPRIATED 12,557,312.10
From Raise and Appropriate	11,275,305.10
From Other Available Funds	638,100.00
Enterprise funds	643,907.00
Revolving funds	139,369.00
Borrowing Authorization	700,000.00

10/19/04 MEETING	APPROPRIATED 551,892.48
From Raise & Appropriate	-179,358.52
From Free Cash	731,251.00

The Rutland Assessor's office has just completed a fiscal year 2005 revaluation of all properties in the Town. Again, as of January 1st of 2005 all properties will be market adjusted in value. The State mandates a full revaluation every three years and interim year adjustments on the odd years to retain fair market value of all properties.

All values are updated on the Assessor's web page at www.visionappraisal.com

RESPECTFULLY SUBMITTED
 RUTLAND ASSESSORS
 Joyce H. McGuinness, Chairman
 Peter Heaney
 William Gibbs, Jr

REPORT OF THE DEPARTMENT OF PUBLIC WORKS

GENERAL HIGHWAY

Roadway shoulders along approximately 26,000 linear feet of various roads were cleaned of a buildup of sand, dirt, and leaves. This amounted to the removal of approximately 2,300 cubic yards of material.

Along various roads, 638 catch basins and 128 drop inlets were cleaned of accumulated sand, leaves, and dirt. Cross culverts on various roads were cleaned of sand, leaves, and dirt. Also, 29 catch basins, 7 drop inlets and 6 drain manholes were repaired, and 1,500-feet of culvert pipe were cleaned.

Traffic safety lines were painted along Maple Avenue, Pommogussett Road, East County Road, Wachusett Street, Pleasantdale Road, Wheeler Road, and a section of Prescott Street. Crosswalks on Maple Avenue were also painted.

Along various roads, 600 tons of crusher run was used for repair of washouts.

Also, along various roads, 168 tons of cold patch and 287 tons of hot patch were used.

All of the Town's gravel roads were graded once in the spring and again in the fall using 700 tons of gravel, and for dust control, 9,000 gallons of liquid calcium chloride was used.

The following roads were resurfaced with bituminous concrete Type I-1: Kenwood Court, 84.23 tons; a section of Kenwood Drive, 665.27 tons; Walnut Street, 662.17 tons; a section of Emerald Road, 662.17 tons; a section of Maple Avenue, 214.01 tons; and two sections of Pommogussett Road, 1,199.81 tons.

SNOW REMOVAL

During the fiscal year 2004, the Department of Public Works crew were sent out 42 times for snow and ice removal operations, of which 10 storms required plowing.

There were approximately 66-inches of snow this past winter.

The Department of Public Works purchased a total of 5,382 tons of sand, 1,962.58 tons of salt, and 5,000 gallons of liquid calcium chloride.

PARKS AND CEMETERIES

During the growing season, all the Town's approximate 20 acres of lawns, ball fields, fields at Naquag Elementary School and Central Tree Middle School, plus the approximate 6 acres of cemeteries are mowed and trimmed at least once a week.

Putnam Park was also mowed once this year.

SEWER

There were four (4) sewer line blockages this year, all of which was caused by the careless disposal of paper items.

The Board of Selectmen and the Department of Public Works has continued to work towards reducing the amounts of inflow and infiltration in the Town's sewer lines.

WATER

The water filtration plant has continued to perform, as intended, providing water to the consumers that exceeds all EPA and DEP requirements.

On Highland Park Road, 1,900-feet of 8-inch ductile water main was installed to replace the AC pipe that had been prone to numerous water breaks.

All the Town's water mains were flushed in the spring.

There were four (4) water service leaks and a 12-inch water main that were repaired, and two (2) fire hydrants were replaced.

Water is a precious natural resource and we all share the responsibility for conserving water today, so there will be water left for the future.

The Department of Public Works hosted an informational session for the Massachusetts Coalition for Small Water Systems Assistance for package type water filtration systems.

WATER WITHDRAWAL FROM MUSCHOPAUGE POND

<u>MONTH</u>	<u>GALLONS</u>	<u>Water Level Below High Water Mark</u>
July	15,762,200	3.0"
August	12,401,400	1.0"
September	11,958,700	1.0"
October	12,432,400	7.0" Above
November	11,859,500	3.0" Above
December	12,210,800	*
January	11,814,000	*
February	11,056,500	*
March	12,071,200	*
April	12,169,300	3.25" Above
May	13,636,900	0.5"
June	<u>14,521,800</u>	8.0"
Total:	151,894,700	

Average Daily Use: 415,013 g.p.d.

* The water level could not be determined due to ice and snow on the pond.

Respectfully submitted,

Carl G. Christianson, Jr.
Superintendent



Town of Rutland DEPARTMENT OF POLICE

"... in partnership with our community."

Annual Report: Rutland Police Department (FY04)

Fiscal Year 2004 was underscored by significant personnel changes, most notably the departure of Officer Jason J. Silvestri who submitted his resignation in December of 2003 after more than seven years of honorable service to this community in order to accept a more lucrative position with the *Paxton Police Department*.

Officer Silvestri's departure followed the untimely resignation of Officer Stephanie P. Howe, who left our department for similar circumstances in order to accept a position with the *Sturbridge Police Department*. The loss of two veteran officers, who also performed the duties of Field Training Officer and Senior Citizen Advocate, respectively, was compounded by the short tenure of a replacement officer (David F. Loos), who left to pursue another law enforcement opportunity in Connecticut after only one month of service on our department!

Our remaining officers were forced to contend with the need of providing police services to our rapidly-growing community while replacement officers were recruited and trained. The drastic personnel losses emphasized the need for our community to become competitive with comparable area departments in police wages and benefits.

The positive side of our personnel issues was the acquisition of three experienced officers to fill our full-time vacancies. Officer Eric J. Pearson was elevated from our part-time contingent to full-time status and Officers S. Patrick Swain and James M. Mosesso joined our department after serving in other Massachusetts communities (West Brookfield and Chilmark, respectively).

Existing and created vacancies on our eight-officer part-time complement were filled by Officers Jason Barlow and Michael Porcaro, who joined veteran Officers Michael Stoddard, Mark Coccio, David Westerman, Christopher Bailey, Thomas Downey and Christopher Conrad.

The Rutland Police Department continues to rely heavily on part-time officers to provide our citizenry with police services. Although intended to augment our on-duty full-time force, our part-time officers were routinely required to work alone, due to severe staffing limitations. Their collective contributions to the delivery of police services in this community are recognized and greatly appreciated.

Our departmental supervisory capabilities were enhanced during FY04 with the promotion of Ronald C. Friberg to the rank of sergeant. In addition to the supervisory responsibilities commensurate to his new position, Sgt. Friberg assumed the duties of Training Officer and continued to serve as our Juvenile Officer and D.A.R.E. Instructor.

Sgt. Richard E. Salls maintained oversight over the issuance of firearms permits in our community in addition to his supervisory duties. The licensing process itself was modernized in FY04 with the acquisition of grant-funded, state-of-the-art equipment that allows us to process and submit firearms-related data electronically.

Any acknowledgement of significant employee contributions to the success of this department would be remiss without special mention of Police Secretary Rosemary Warren, who has proven to be our most valuable asset. Her traditional clerical duties have long since evolved into those more closely aligned to *administrative assistant*, but my efforts to have her position reclassified have been unsuccessful. Despite her documented successes in grant writing and administration, and her expertise in maintaining our public safety computer network, my requests to have her position evaluated, reclassified and compensated accordingly were not acted upon during FY04.

Although personnel issues dominated our time throughout the fiscal year, we were able to present a number of community policing initiatives, including our highly successful D.A.R.E. Program. Once again, the absence of grant-funding to support D.A.R.E. was overcome by the generosity of the following supporters of our local program:

- | | |
|--------------------------------------|---|
| - Rufus Putnam Lodge | - Rutland Lions Association |
| - Howard, Nancy & Steven Mann | - Charter Communications |
| - C & S Builders, Inc. | - The Grand Slam Café |
| - Central Mass Oil, Inc. | - Monday Club (1 st Congregational Church) |
| - First Congregational Church | - Toula's House of Pizza |
| - Helen Viner | - The Rutland Print Shoppe |
| - Spencer Savings Bank | - A.J. Queeney |
| - LaBoffa Heating & Air Conditioning | - Friends of Rutland Education |
| - Pepsi-Cola Bottling of Worcester | - Gerry's Siding |

For the sixth consecutive year, we recognized and emphasized the generosity of our local supporters by presenting our annual *Dare to Care Award* to the top contributor to our 2004 program. The winners (for the third consecutive year) were Len & Cherylann Gengel (*C & S Builders, Inc.* & *The Grand Slam Café*).

In addition to the D.A.R.E. Program, we also presented the following community policing initiatives during FY04 via grants obtained from the *Executive Office of Public Safety (EOPS)* and the *Governor's Highway Safety Council (GHSC)*:

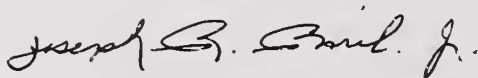
- | | |
|---|------------------------------------|
| - Rape Aggression Defense (RAD) Program | - Bicycle Helmet Incentive Program |
| - Traffic Enforcement Patrols | - Senior Citizen I.D. Program |
| - Halloween Safety Awareness Program | - Child Identification Program |

As a department, we continued to maintain and strengthen our professional relationships with the *Municipal Police Training Committee* (formerly known as the Criminal Justice Training Council), the *Massachusetts State Police*, the *Office of District Attorney John J. Conte*, and the police departments of our contiguous communities. We also maintained our close working relationship with our local schools and the entire *Wachusett Regional School District*.

During Fiscal Year 2004, the *Rutland Police Department* received a **First Place Traffic Safety Award** from the *Central Massachusetts Chapter* of the *National Safety Council* in recognition of our achievement in accident prevention. This was the third consecutive year that we had received this distinction and the fourth time in the past six years!

Statistically, the *Town of Rutland* continues to enjoy a relatively low crime rate and remains a desirable place to live. As our population continues to grow, so does our need to be committed to a proportionate increase in staffing to ensure officer safety and to maintain our ability to deliver professional police services to our community.

Respectfully submitted,

A handwritten signature in cursive script, reading "Joseph R. Baril, Jr.".

Joseph R. Baril, Jr.
Chief of Police

Report of the Animal Control Officer

This past year has continued to show an increase in complaints about loose dogs, barking dogs, missing cats and abuse/cruelty. Many of these calls could easily be handled by speaking to the owner of the animal. However, there are certainly some owners of animals that will not follow the related laws.

I have asked for animal control by-law changes to be updated in order to make enforcement an easier task. At this time it should be noted that the State law pertaining to Animal Cruelty has been brought up to date with a fine of up to \$2,500 and/or up to two and one-half years in a State prison upon conviction. Cruelty includes, but is not limited to, tying a dog out without food or water, lack of proper medical care or proper shelter. The law is not limited to dogs, but includes all animals.

This year I have had the unfortunate task of picking up many cats and dogs that were hit by motor vehicles. More than 95% of these could have been prevented by the owner of the animal. Dogs are required to be restrained at all times. Cats should not be outside where they kill small animals and birds or become prey for the Coyote and Fisher cat. We had one situation where a Fisher actually went into a garage and killed a cat.

I also had some very mysterious kitten deaths on Pleasantdale Road and vicinity. Four kittens were found deceased in the road within a half mile area. All were directly on the center line of the road. None actually appeared to have been run over, but possibly were thrown from a car.

Several stray dogs were picked up in the area adjacent to the State park. One dog in particular took 18 days to capture and he traveled from Charnock Hill Road to East County Road. Numerous times he was nearly hit by motor vehicles. He was finally caught when lured into a dog pen on Paddock Road.

As a reminder, State law requires all dogs and cats to be vaccinated against Rabies. There is a \$50 fine for failure to do so. Another law pertaining to dogs in the back of a pickup truck requires them to be double tethered or crated. They are not to be loose. That also carries a \$50 fine. These are State laws.

All dogs six months of age must be licensed in the Town. We send out a form with the census each year so this can be done by mail. The dog has to be current on Rabies vaccine.

Another reminder is that this is a part-time job and I am not always in Town or nearby to respond immediately to your particular problem. I do respond to all calls as quickly as possible when I am contacted. Many calls I receive can be taken care of by phone, but the majority require going to the scene of the complaint.

The housing boom in Rutland continues and as a result, so does the dog and cat population which makes this job more time consuming. There were over 600 animal related calls this year.

Be aware that there are wild animals that appear in yards all over Town. Many of these can and will inflict serious bites if you try to catch them. Recently several people have had problems with various wild animals in their garages, etc. Do not try to capture them! If possible, open a door or window and allow them to leave on their own. A bite by one will result in a trip to the hospital and treatment for Rabies. Leave the wild animals alone to prevent from getting bitten. Too many times people try to catch the cute squirrel or chipmunk and wind up with a nasty bite.

Respectfully submitted,

Richard N. Clark
Animal Control Officer

RUTLAND FIRE DEPARTMENT

240 Main Street Rutland, MA 01543

508-886-4107

FAX 508-886-4122



Thomas P. Ruchala
Chief

REPORT OF THE FIRE DEPARTMENT

Including Emergency Ambulance and Forest Fire Warden

(July 1, 2003 to June 30, 2004)

The growing number of emergency ambulance calls places a greater burden on our on-call ambulance personnel, as well as our full-time personnel. We appreciate having the support for the beginnings of full-time coverage for our emergency ambulance. We are working on raising our service to the Paramedic level in the next fiscal year. The voters were clear in what direction they want the Town to move in. We are grateful for the support of the voters on this funding. We are also very appreciative of the continued work by our on-call personnel, who staff the ambulance on a regular basis.

The number of emergency responses and calls for service is increasing. We continually review our personnel resources to try and meet these increased demands. With annual budget appropriations and using our capital plan as a guide, we try to keep our apparatus and equipment up-dated to meet the changing needs of our town and the emergency responses we are challenged with. From time to time we explore regionalizing services with other Towns to see if we can provide better services at lower costs. There are ongoing projects during the year to improve our equipment and facilities. We sincerely appreciate the support of the voters for our budget requests and appropriations for specialized equipment. These equipment purchases are always tremendous assets in accomplishing our tasks safely.

Requests for assistance have greatly increased our response numbers. The quantity and complexity of the department's responsibilities continues to increase. While our main focus is to be prepared to meet the various emergency challenges, we also provide fire prevention inspections, public safety education, safety code regulation enforcement, emergency management preparation, homeland security preparedness and other public service activities.

We responded to the following emergencies, public safety incidents and other requests from July 1, 2002 through June 30, 2003:

- 13 structure fires
- 7 chimney fires
- 2 motor vehicle fires

- 58 other type fires
- 66 motor vehicle accidents
- 13 mutual aid requests for fires
- 68 fire alarm activations
- 20 public service calls
- 487 emergency ambulance requests
- 20 mutual aid ambulance requests
- 2 life flight helicopter requests
- 5 carbon monoxide alarm activation requests
- 12 smell of smoke investigations
- 0 search and rescue

Permits issued / inspections completed or ongoing

- 232 Smoke Detectors
- 97 Oil burners
- 51 LP Gas storage
- 7 Oil Storage Permits
- 8 Oil tank removals
- 0 Underground tank removals
- 1 Blasting operations
- 7 Tank trucks
- 11 Records researched/copied
- 5 Fire Alarm
- 0 Kero Heater
- 5 Sprinkler Systems
- 1 Black Powder

Permit and inspection fees totaled \$ 8,350.00.

Receipts from ambulance services billing totaled \$ 116,640.22.

Fighting forest, brush, and grass fires is another responsibility of the department throughout the year. The majority of these types of calls tend to occur in the spring season. We work closely with the District Fire Warden, State Bureau of Forest Fire Control, District #8. The fire department officers are appointed as Deputy Forest Wardens. The following activity occurred from July 1, 2003 through June 30, 2004.

- 6 brush, grass or forest fires
- 2 Mutual-Aid requests to brush fires
- 652 open air burning permits issued

The open air burning program continues to be used by many townspeople. The basic guidelines are the same, ‘ -- *the burning of brush and forest debris only*’, ‘ -- *no grass, no leaves, no other materials*’.

The time period remains from January 15th through May 1st.

Our emergency responses and operational procedures are handled through our department officers. Under the Fire Chief the following officers operate the Fire Department: Deputies - David W. Root, Darren M. Ross; Captains - Kevin R. McCarthy, Jeffery K. Lowe; Lieutenants - Wayne R. Jordan, Mark A. Briand. Our Emergency Ambulance personnel continue to make sure we get the job done. While we are fortunate to have some full-time positions, the bulk of our department is on-call. We continue to work on various goals and objectives for the department to better serve our citizens. Work continues on fire fighter training, fire safety education, department structure, operational service delivery, fire fighting equipment and updating our long range, capital needs plans. We always encourage new people to become fire fighters and/or ambulance EMTs. The work is rewarding in helping your neighbor and you will be filling a vital role within the community. If you are interested, please stop by and see us.

Our fire training programs are always very active. In-house training sessions are conducted generally on Monday nights. During the year we have provided training in search and rescue, forcible entry, ventilation, live fires and all related fire fighting procedures, apparatus operation personnel protection, first aid, CPR, personal health and administrative procedures. We also train with our surrounding mutual-aid towns to better coordinate operations for major incidents. We take advantage of training sessions provided by the Massachusetts Fire Fighting Academy. Some of our fire fighters attended the National Fire Academy in Emmitsburg, Maryland. We appreciate them taking their own time to sharpen their skills. We have new members attending the regional Fire Fighter I programs for their baseline skills. Our emergency medical training program (EMS) continues throughout the year. All of our EMTs are on continuing education re-certification schedules. This has our people taking classes and practical sessions here in Rutland, as well as other locations in the State and in some cases out of state. We appreciate the commitment of these people.

We continue to provide fire safety education to our children. Education of our youth is our best protection against fire and other emergencies. Our firefighter/EMTs do a wonderful job of working with the students of all grades to deliver these important messages. We have also provided educational programs to our older citizens through many training forums. Grant funds from the State have ended during this past year and we will have to work within the resources we have.

The terrorist threat is adding to the challenges of preparedness everywhere. Homeland security has become a daily item in all

departments. While the challenges we may have to face are not clear, we work on basic response plans and gain as much knowledge as possible. The daily news events create many more concerns and reasons for the general public to request service. Homeland security is a phrase we will hear more of and read more of. Preparations to protect our citizens from weapons of mass destruction and terrorism threats have added to the areas we need to train in. We will try to be sure we have the basic knowledge to handle these types of events should they arise.

We do the best we can to up-grade our fire protective gear each year through regular budget funds, the cost has risen greatly and it is more difficult this year with a cut to our funding. We hope that the State program is funded again, but with the State's finances it is unlikely. We have an amount of Haz-Mat spill containment materials in our trailer. We have all of our materials of this type in one area and it allows for a timely response.

The Rutland Volunteer Fire Brigade, Inc. is a part of the fabric of life in Rutland. The Brigade continues to support the fire department as well as many community events and programs that add to the quality of life here. We want to thank the Fire Brigade for their continued support of the fire department with the purchases of fire fighting equipment, training equipment, support for open houses and community events, and the continued purchases of refreshments at major fires and other incidents for us.

We truly appreciate the work done by the people who make this department function. They respond to emergency calls at any given moment whether on duty, leaving work, family, meals or sleep to help a neighbor in need. We also thank their families for the support and understanding they give. Thank you, residents and taxpayers, for supporting our efforts.

Respectfully Submitted,
Thomas P. Ruchala
FIRE CHIEF
FOREST WARDEN

RUTLAND COMMUNICATIONS CENTER

Annual Report FY 2004

(July 1, 2003 - June 30, 2004)

The Rutland Communications Center operates 24 hours a day, 365 days a year, handling all 9-1-1 and other emergency calls, business calls and dispatch functions for police, fire, emergency medical services as well as animal control, for the communities of Rutland and Oakham. The demands on the Communications Center have increased dramatically over the past few years as a direct result of the ongoing increases in populations in both communities.

. We are enjoying our much larger work space, but we still suffer from "growing pains" as do all of the municipal departments, with the high growth rate. We are still on the edge of needing more than one person on the desk during the day, due to an increase in general traffic and administrative duties. Short staffing has plagued us now for several years now due to lengthy union negotiations. Until pay issues and departmental changes are settled we will continue to have a low application rate. It has become increasingly more difficult to run a 24/365 department with its current structure. The time has come to examine this very important part of public safety. Without the Communications department there is no Police + Fire Departments. We are the critical link to all of public safety. I look forward to making some much needed changes in the near future.

For several years now the Fire Chief has been exploring regionalizing the dispatch center. The towns of Hubbardston + Paxton have been invited to join us, as a cost cutting measure for all the towns, and meetings continue as Cities + Towns look for ways to save money. This could be a reality now that we have the space to house these departments. The larger benefit to regionalizing is increased productivity. Dispatchers could be cross trained to handle all the communities and therefore ending up with better trained dispatchers. We have provided dispatching services to the Town of Oakham since 1987, saving the tax payers a little less than 1/4 of the total departmental budget.

The state is continuing to progress with E911 for cell phones. Currently the only communications centers handling these calls are 4 State Police Centers. All Communities will have this technology by 2007 at the states expense. We as Massachusetts residents are very lucky because we are blessed with one of the most technologically advanced 911 systems in the country. We are setting precedence for 911 centers nation wide.

We must continue to stress that **9-1-1 is for EMERGENCY CALLS ONLY**. All other business calls should be made on non-emergency lines. When calling 9-1-1 with an emergency, the dispatchers are required to verify the information they receive on the screen. When calling 9-1-1 be prepared to give the dispatcher any pertinent information. This is important because the wrong information could result in a delayed response of emergency personnel. A database is only useful when it is correct. Enhanced 9-1-1 also provides a screen indicator for a disability. If someone in your household has a disability, you can obtain a disability indicator form from the 9-1-1 coordinator and the confidential information will be relayed to responding units.

We will continue to make every effort to provide courteous, efficient and professional service to all with whom we come in contact. It is through direct lines of communication that we are able to enhance the public safety operations in the communities that we serve. We look forward to serving the residents of Rutland and Oakham for years to come.

Total calls received Rutland/Oakham

9-1-1 Calls	FY03	1,222	FY04	1,495		
Burning Permits Issued		1,187				
Calls for Public Safety & Emergency Service			Rutland FY 03	6175	FY04	8498
			Oakham		FY04	2258

FY 2004 Communications Center personnel:

FULL TIME

Sarah Latino - Operations Manager

Diane Petrone - Operations Supervisor / LEAPS Representative / E9-1-1 Coordinator

Cindy Tamkus - LEAPS Representative

Sarah Welch- Part full timer

PART TIME

Cathy Sturgis Suzanne Bassett Meghan Wrinkle Joseph Marsh Holly Wrightson

The Communications Center thanks you and we appreciate the support we continue to receive from the residents of Rutland and Oakham.

Respectfully submitted,
Sarah B. Latino
Operations Manager

RUTLAND RECREATION COMMITTEE
Annual Report FY2004

FY 2004 was another growth year for Rutland Recreation. It is very rewarding to see the numbers of individuals participating in the programs we offer. As the town has grown so have the number of programs. Thank you to everyone who supports our continued success.

The Safe Place, the before and after school program hit its maximum capacity this year which has forced the committee to think about creating another site to accommodate the need of working parents in Rutland for safe and reliable day care. This year the program serviced more than 100 families with a staff of seven very dedicated and patient individuals.

The Under the Learning Tree after school enrichment program also continues to be a great success and something that parents and children look for each season. Some of the programs that were offered included Fun and Games, Arts and Crafts, Sign Language, Scrapbooking, Mad Science, Fun in the Greenhouse, Floor Hockey and some others. Approximately 250 children and adults participate in these on going programs. The adult programs which include Yoga, Men's Basketball, Volleyball, and Aerobics continue to be popular favorites. Youth Basketball, which is a staple to winter recreation served almost 300 youth and couldn't have been so successful without the help of all of the wonderful parent volunteers who share their time to help make this program so great!

Summer programs once again were well attended. The pool was well utilized despite the poor weather. Over 175 families helped to support the pool by purchasing pool passes and over 200 children participated in the Red Cross certified lessons that were offered. The pool was staffed with 3 full time lifeguards and 6 part time guards as well as with 5 water safety instructors.

Summer fun saw a decrease in numbers this year, but there was still an average of 75 kids in attendance each week. The program was staffed with 40 counselors and 50 CIT's throughout the four weeks. The weather this past summer was certainly a challenge, but both staff and kids made the best of it. Our hope is to expand this program by a couple weeks and also to offer it for a full day rather than just half day.

The Recreation Committee continues to sponsor annual community events. The annual Easter Egg Hunt was once again very well attended despite the dreary weather. The Family Skate Day was a lot of fun and very cold, but that did not deter anyone. Also, the Doll Carriage and Bike parade that took place during the Fourth of July festivities, saw record numbers. Over 150 children participated in this event, which is three times more than last year.

Commitment

Rutland Recreation remains committed to providing quality recreational opportunities and employment opportunities for the residents of Rutland. The Recreation Committee believes that recreational opportunities are an integral part of family life and community involvement in Rutland. We will continue to respond to the needs and desires of Rutland residents by increasing or altering community programs as dictated by the voice of our community

Kirsten Brownlee, Director
Karen Goolsky, Assistant Director
Eileen McCarthy, Chairperson
Kevin McCarthy
Lisa Chaffee
Joan Mahoney
Beth Potvin
Ed Sheridan

ANNUAL REPORT OF THE RUTLAND COUNCIL ON AGING
2004

The Council on Aging office would like to say thank you to Virginia Lamoreaux for her many years of dedicated service as Director.

The Council on Aging began this year focusing on the Community Center building and grounds. A volunteer, Ray Alger began in January to clean and organize all the rooms at the Center. He shampooed the carpets, cleaned the sinks, shelves and discarded unused items. The pool table and ping pong table were put back into use with new equipment donated by Hildred Cooney. Room #2 was set up with new card tables for pitch in the mornings and art classes on Tuesday afternoons. Scrapbooking continued in room #3 on Tuesdays and aerobics on Wednesday mornings. With the continuing hard work of Nancy, Gail, and Bill from the DPW, the waxed floors and painted walls has given the Center a brand new look.

The Council on Aging has been successful in obtaining a time slot on our local cable station for senior events to be broadcast. We began in February with two one hour time slots at 7 PM on Tuesdays and 12 Noon on Wednesdays. Our first broadcasts were "A walk through the Senior Center" and our art displays at the Library. The Friend's Easter Parade, the 4th of July parade, the art exhibits at the Library, the dedication of the Bocce courts, and the Historical Society's scarecrows (our Friends group entered an "Early Bird Walker" scarecrow) were some of our programs. Our time slot has been extended to two hours.

In the Spring, Ray arranged for outdoor furniture and flower barrels to be purchased by the Friends. Ray set up a canopy for the Bocce players to sit under for shade. The idea of a Memory Garden for residents to donate plants in memory of a loved one grew into a beautiful garden along the side of the building adorned with a bird bath and angelic ornament. Nick Fuller, a Rutland Boy Scout continued the Memory Garden with the help of local businesses, who donated material. The Memory Garden now extends around the back of the building and along the Bocce courts. Nick designed a sculptured garden, planted bulbs, shrubs and put in a brick and stone walkway with benches. This has been an Eagle Scout Project.

The Council on Aging continues to highlight senior artist's work by displays in the Rutland Public Library. Work by Joanne Alinovi, Julio Garcia, Phyllis Herrera, Georgia Campbell and the Senior Art Class were on display throughout the year. We were able to video tape most of these displays to be shown on our cable station program, which airs on Tuesday evenings at 6PM and Wednesday at 11AM.

The Friend's of the Council on Aging continues to be a very active supportive group. Under the direction of Gretta Scully, President, the Friends have provided interesting programs once a month. The Friends have held successful fund raisers. Betty Robertson volunteered to chair this committee. A plant and bake sale was held this spring on the Rutland Common. A pancake breakfast and yard sale table were held at the Center during the Town Wide Yard Sale. A pancake breakfast and art exhibit was held at the Center on the 4th of July. A balloon raffle was held during the Chowder Challenge. A cookie sale on the Town Common was a big success in October. The Eighth Annual Yule Tide Holiday Fair was a great success in November. A Christmas Tree Raffle began November and continued until the Friend's Christmas party on December 20th. Proceeds from these fund raisers have contributed to free art classes, scrapbooking, and aerobic sessions. We are working on providing a Reiki session at this time. All the fund raisers helped defray the cost of a Christmas Luncheon at the Tavern for seniors. The money will also be used to provide food baskets for shut in seniors during the Holidays and a donation to the local food pantry.

The Board of the Council on Aging also provided a water distribution during the 4th of July parade. All water bottles were donated by local businesses and were handed out to spectators along the parade route.

The Council on Aging increased the number of seniors served in our community this year by adding all residents sixty years and older to our newsletter mailing list. Jerry Porter, a volunteer has spent many hours putting together a data base for us to use for newsletter labels, birthday cards, and our necessary reports to the Office of Elder Affairs in Boston. By providing information to support our younger seniors we hope to prevent some of the serious issues affecting older seniors today.

There was a hearing screening held at the Center by Worcester State College by students under the supervision of Dr. Susan Resen. We were fortunate to hold two flu clinics considering the vaccine situation. We will be providing Life Line screening again, which can determine any blockage of blood flow through critical arteries.

The Council on Aging has been working with the Rutland Police Department to provide the large house numbers to our seniors. The larger numbers will help find you in a case of emergency.

The meal site program continues under the supervision of Janet Swenson and sponsored jointly by the Age Center of Worcester, Inc. and the COA. The meal site is open every day from 9AM - 1PM. A coffee hour begins at 9:30 AM for anyone who would like to drop by and share good company and conversation. Meals are served at 11:30 AM at the Center and home delivered meals are prepared and on their way by 11AM Monday through Friday. Janet provides special events such as the Sunflower Festival, cookouts, and Holiday celebrations.

A Holiday Breakfast served by the Central Tree Middle School students and a Holiday Breakfast provided by the Rotary Club were well received events this year.

Transportation for medical appointments and shopping trips remains available through SCM Elderbus.

Movies at the Center on Tuesdays, a Pot Luck Luncheon each month on Saturday with Bingo, a Magic Show, and card playing have been planned. The Early Bird Walking Club and the Hot Shots bowling group continues throughout the year.

The COA regretfully accepted the resignation of Lee Jacobs and Jeanine Carlson from the board and is pleased to welcome new member Michele McCarthy.

The Council on Aging would like to extend thanks to the many volunteers who help make it possible to offer programs and services to enhance the lives of Rutland's senior population.

Respectfully submitted

COUNCIL ON AGING

Matthew Leland, Chairperson
Elizabeth Wilson, Secretary
Michele McCarthy
Dale Hayden, Director

Donald Campbell Assistant Chair
Nancy Sechman, Treasurer
John Smith
Nancy Burbank, Outreach Worker

Report of the Building Commissioner/Zoning Officer

New homes have continued to be in demand during fiscal year 2004. All permits issued are about the same as 2003. Land costs have increased significantly while the availability of house lots has decreased. Some published reports have predicted a slow down in the housing industry while others feel it will stay at about the same pace. Building costs have increased because building material, land and interest rates have all increased.

Rick Travers was appointed Assistant Building Inspector. Rick has been helping a lot with inspections and plan reviews. We welcome him to the department.

As always, the Building Department is here to help applicants process permits. It is required to obtain permits for all building, electrical, plumbing and gas projects.

The statistics for the Building Department are as follows:

77	Dwellings	\$12,322,650.00
32	Additions and Remodels	791,657.00
16	Garages	375,510.00
24	Repairs	322,750.00
21	Pools	193,050.00
30	Sheds and Barns	120,030.00
12	Vinyl Siding	62,540.00
12	Decks and Porches	52,920.00
17	Stoves	16,898.00
04	Demolitions	9,150.00
18	Tents	1,900.00
03	Signs	875.00
01	Use and Occupancy	75.00
	Fees Collected	\$71,690.00

Respectfully submitted,

Harry C. Johnson,
Building Commissioner

Report of the Electrical Inspector

Electrical Inspections	589
Inspection Mileage	2177.8
Inspection Fees Collected	\$22,370.00
Electrical Permits Issued	326

Respectfully submitted,

Robert E. Ackerman
Electrical Inspector

Report of the Plumbing Inspector

There were 158 permits issued during the fiscal year 2004. There were 138 rough inspections and 149 final inspections for a total of 287 inspections.

Respectfully submitted,

William G. Walker
Plumbing Inspector

Report of the Gas Inspector

There were 64 permits issued during the fiscal year 2004. There were 64 inspections made.

Respectfully submitted,

William G. Walker
Gas Inspector

REPORT OF THE BOARD OF HEALTH

The Board met regularly on every other Monday of each month. Karin M. H. Leonard was elected Chairman of the Board, with Scott Gilroy as Vice-Chairman and Nathan Locke as Clerk. The Board employed Randy Mizereck as an agent to monitor perc tests and to perform other inspections during the year. Randy was present for 135 perc tests and 266 inspections during the year. The Board also employed Randy Mizereck to review 39 septic system designs. VNA Care Network, Inc. was employed for nursing services for the elderly and needy.

The Board has investigated various health code violations and overseen well and septic system installations, repairs, and improvements. There are areas of special concern within the town that consume much of the Board's time and energy throughout the year. The Board participated in Earthday and the Household Hazardous Waste Collection Day the past 10 years and plans to do the same for the coming year.

The Board monitored the town's contracts for waste removal with hauler's and with Wheelabrator in order to maintain the proper level of removal to protect the town's rate.

The Community Septic Management Program is up and running with currently 6 town residents active in the program drawing from the \$200,000 grant allocated to the Town of Rutland and administered by its Board of Health.

The Board consulted with the State Department of Environmental Protection on issues of special concern and regarding variances to the State and Town regulations.

During the fiscal year 2004 the Town Treasurer received the sum of \$58,727.68 collected from various fees charged by the Board of Health. The Board's budget paid \$712.50 for nursing, physical therapy and home health visits thru visiting nurse program (VNA). Richard Clark remains as Animal Inspector/Control Officer.

Respectfully,

Karin M. H. Leonard

Scott Gilroy

Nathan Locke

Report of the Conservation Commission

Your Conservation Commission continues in its duty to protect the Town's water resources through the administration of the commonwealth's Wetlands Protection Act. In addition, the Commission oversees the Town's Earth Removal Bylaw.

Under the Wetland Protection Act, the Commission is charged with protecting wetland resources in Rutland, which involves review of any work within 100 feet of a resource area, or within 200 feet of a stream. During this year, the Commission reviewed 15 Requests for Determination and issued 17 Orders of Conditions. The Commission issued 2 Orders of Resource Area Delineation. As the Earth Removal Board, the Commission extended the permit for another year on one site in Rutland. In addition to issuing decisions on new applications, the Commission continually monitors all ongoing construction projects within wetland buffer zones.

The Commission (overseeing the Open Space and Recreation Plan Committee) received approval from the Executive Office of Environmental Affairs of the second Open Space and Recreation Plan. This Plan is for five years and outlines the goals the Committee set out for recreation and open space planning in Rutland. The Plan provides a basis for the Town in obtaining State grants for open space and recreational uses.

Commission members continue to stay abreast of changes in the environmental laws. Two members are completing Advanced Certification courses through MACC and others are completing their Fundamentals requirements.

The Commission looks forward to the continued support of the citizens of Rutland in protecting the Town's environment and wetland resources.

Respectfully submitted,

Karin M. H. Leonard, Chair; Charles Richard Williams, Clerk;
Harry C. Johnson, Jr.; Thomas Dolan; Eric Bigelow; Joseph DellAquila;
Brad VanRenterghem; Linda Dettloff

Report of the Librarian

Library Circulation

Books	42,815
Periodicals	1,883
Audios	2,431
Videos	14,707
CD-ROMs	317
Puppets	215
Museum Passes	<u>297</u>
Total Circulation	62,665

Library Staff

Kerry Remington Director
Susan Liimatainen Assistant Director
Maureen Lynch Children's Librarian
Nancy Borglund Interlibrary Loan
Robert Brown Substitute Aide
Guy DiMarzio Aide
Mary Kolofsky Aide
Jean Perry Aide
Joy Trahan-Liptak Substitute Aide
Raymond Ball Substitute Aide
Sarah Taylor Page

Library Hours

Tuesday 10 – 8 pm
Wednesday 10 - 8 pm
Thursday 1 – 8 pm
Friday 1 – 6 pm
Saturday 10 – 2 pm
(Closed Saturday during the summer)

We provided the town with the best service possible by increasing staff during peak hours (3pm-6pm) we were able to do this by using State Aide monies. The cost was \$5,152. I hope everyone was satisfied with the service they received. Staff at the Rutland Library is always there to provide excellent service to the public and I would like to recognize them for their superior service to the town . They continue to be the library's greatest asset.

We finished purchasing the materials for our "Discovery Kit" grant. The grant was provided to the library by the Massachusetts Board of Library Commissioners. We were awarded \$7,500 for the purchase of putting together kits containing a variety of resources pertaining to specific areas of learning. We now have 13 kits available for loan. Many area daycare centers and home school families have already borrowed them.

Our meetings rooms are also very busy. We hosted 420 meetings during the past year. We continue to loan out our space at no cost to the various town and non-profit groups using the rooms.

Our volunteers deserve plenty of recognition for the work they do for us including landscaping and sorting through the endless supply of "donations" to hold a monthly

book sale that attracts many. We would not be able to provide these added extras without the dedication and hard work of our volunteers. Thank you.

Over 274 children participated in our summer reading program. These children read over 2,400 books! We are fortunate to have continued support for the summer reading from "Still Four Corners" who donate

all of the ice-cream and the fixings for the make your own sundae party in August. This year "Calico & Cream" joined in on the fun and now are giving away 1 free ice-cream cone to any participant who reads 10 books. Thanks for helping us get the kids to read!

We continue to get financial support from the Local Cultural Council. We thank them for their continued support. This year the LCC purchased passes to the Worcester Art Museum. We couldn't do it without you!

Our Friends group continues to be supportive. They again decorated a tree for the Historical Society's Festival of Trees and sponsored our open house in conjunction with the Historical Society's Tree lighting. Friends provide and finance the entertainment at our end of summer reading party. Friends continue to sponsor our annual Spooky Parade on the Saturday before Halloween. Without our Friends we would not be able to offer such great activities at no extra cost to the community.

Respectfully submitted,


Kerry Remington

Report of the Director/Agent of Veterans' Services

I am in and out of the office daily for appointments and to check my telephone messages. While I will see anyone without an appointment, I recommend that you call for an appointment as this will allow me the time to research and prepare whatever paperwork may be required, also most questions can be handled over the telephone. If you cannot come to the office due to sickness or any other valid reason, I will visit you at your home or any other location convenient for you. I can be reached at the office at 508-885-7508. Do not hesitate to leave a message as I check my telephone messages several times daily, also early evenings. I also accept telephone calls at my home at 508-885-2913.

It is very important that all veterans register with this office so as to make certain that complete records are on file. The purpose of having copies of these records, which are treated in the most confidential manner, is to assist you or your family in obtaining benefits. As an absolute minimum, we should have a copy of your discharge and service record. This would enable us to secure the additional records required to assist you in obtaining benefits.

This office is operated under Massachusetts General Laws, Chapter 115, and its purpose is to aid and assist qualified veterans and their families in obtaining benefits due them in their time of need.

It is the function of this office to assist and direct the veteran in obtaining benefits that he/she may qualify for such as: Social Security, Welfare Department, Massachusetts Rehab and Vocational Training, VA Pensions, VA Hospital, Outpatient Clinic, Medical Home Care Unit, Pharmacy, Burial Benefits and Markers, etc.

All financial benefits dispersed by this department are authorized by the Commissioner of Veterans Services and are 75% reimbursable by the State, except training and certification – which is 100% reimbursable. As of November, 1998 – all Veterans Agents must be certified.

Respectfully submitted,

Wally Casavant

Rutland Historical Commission Annual Report 2003-2004

The Historical Commission continues to move forward with our mission of preserving the historical resources of Rutland. During the past year, we hosted an informational seminar for area Historical Commissions with a representative from the Massachusetts Historical Commission in Boston. We are working on inventories of our historic cemeteries, the Common and older homes. We had a working field survey meeting with the same representative to assist us in the process.

We have begun the restoration and repair of the Wood Studio, situated on Memorial Field behind the Wood House. We have met with representatives from Bay Path Vocational Technical High School as to the possibility of their students assuming this as a project. In June we received confirmation that their school committee approved this project for carpentry and electrical program students. They expect to begin in September, 2004. The Historical Commission is responsible for supplying the materials and is exploring various means of funding. The studio was built by Franklin Wood in 1938, an artist and etcher of national note, and as such deserves preservation as part of Rutland's history. This restoration project exemplifies a partnership between Bay Path students and the Town to the benefit of both.

Respectfully submitted,

Helen Viner, Chairman
Janet Barakian, Vice-Chairman
Addison Redfield

Rutland Zoning Board of Appeals Annual Report Fiscal Year 2004

Pursuant to Rutland's Zoning By-Law and Massachusetts General Laws chapter 40A, the Zoning Board of Appeals (the "Board") performs the following functions:

- (1) Acts upon requests for Variances from the requirements of the Town's Zoning By-law;
- (2) Acts upon requests for Special Permits as authorized by the Town's Zoning By-Law;
- (3) Acts upon requests for Site Plan Approval with respect to alterations or modifications of structures or uses within business or industrial districts; and
- (4) Acts upon appeals by persons aggrieved by reason of their inability to obtain a permit from any administrative official, board of the building inspector.

The Board meets the first Wednesday of each month and as required dictated by the volume of petitions, applications or appeals filed with the Town. The Board functions in accordance with its specific authority granted by the Town's Zoning By-Law, M.G.L. c40A, and its own procedural rules. In accordance with those rules, fees are charges to cover administrative costs of conducting required public hearings.

The Rutland Zoning Board of Appeals works within Town structure to grant as many applications as possible to assist in the cautious, flexible growth of the Town.

The Board reviewed and approved the following applications in Fiscal Year 2004 from Town By-Laws:

0 special permit approval
1 site plan approvals

0 site plan modification approval
9 variance approvals

2 petitioners withdrew their application
1 petitioner was denied a site plan approval

Respectfully submitted,

Richard Surette, Chairman
David Bigelow, Member
Monique LaRose, Member
Rose Anne Ferrandino, Associate Member
Lynn Miller, Secretary

Report of the Rutland Development and Industrial Commission
Annual Report FY 2004

The Rutland Development and Industrial Commission (RDIC) reached several very important project milestones in FY 2004. The Commission continued to focus a majority of its efforts on state coordination and redevelopment planning for the Rutland Heights Hospital. The Commission believes that the Rutland Heights redevelopment project will be a critical centerpiece for the town- offering new economic, social, and employment opportunities. Highlighted below are several key project activities undertaken by the RDIC during the year.

Rutland Heights Planned Development District (HPDD)

- November 2003. \$2.3 million was included in the Commonwealth's FY 2004 Capital Spending Plan to begin the demolition phase of the project. This approval was facilitated by the persistent and on-going efforts of Representative Lew Evangelidis and Senator Stephen Brewer, with support from the RDIC, Selectmen and many Town Boards and Committees. Demolition work is expected to commence in the fall of 2004.
- April 2004. A two-phased contract (\$2,750 Phase I; \$1,250 Phase II) was executed with the Central Massachusetts Regional Planning Commission to conduct a Re-Use Impact Analysis of the approved 2001 Heights Planned Development District. Phase I will evaluate the industrial, office park and senior housing land uses laid out in the 1997 Rutland Heights State Hospital Reuse Master Plan in terms of population from senior housing, water consumption, sewage disposal, vehicle trip generation, jobs generated, new industrial floor space and potential tax revenue. Phase II will compare two alternative RDIC scenarios for development of the Hospital property. This analysis will provide the Commission and town residents with critical baseline planning information for future redevelopment decision-making.

Route 68 Cellular Tower

- In March of 2004, The RDIC issued a Request for Proposal to solicit competitive bids for constructing a cellular tower on a rural piece of town-owned property located on Route 68. The focus of this project is to enhance cellular and emergency communication services and generate lease revenues for the Town. In June 2004, The RDIC voted to award the cellular tower contract to Industrial Communications of Marshfield. The project is expected to undergo review by the appropriate Town Boards in the fall of 2004. It's estimated that this project will generate approximately \$1,800 – \$2,100 per month in lease revenues for the town.

The RDIC will continue its efforts to help foster sustainable economic development opportunities to meet the needs of the community, while maintaining the rural character of the town. The RDIC meets every third Thursday of the month at the Community Hall Annex at 7:30 am; your attendance and input are always welcome.

Respectfully Submitted:

Thomas Dufault, Chairman
Michael DiBara, Vice Chairman and Secretary

Michael Sullivan
Harry Sechman
Linda Dettloff

REPORT OF THE AMBULANCE STUDY COMMITTEE 2004

The Board of Selectmen appointed this committee to review the ongoing status of our emergency ambulance service in Rutland. The committee's charge from the Selectboard was:

- Review current emergency ambulance overall operation and resources
- Can outside contract service provide better coverage and at what cost
- Comparisons must be made on a like for like basis

The committee reviewed the current status of our ambulance service, now at 4 full-time positions, on-call personnel and operating at the ALS-Intermediate Level. We reviewed the current budget and the budget requested for FY05. It was agreed that the town is providing the best and most efficient service possible considering the resources available. We then looked at what needs to be added in the near future and it was noted that the goal is to move toward ALS-paramedic level after this fiscal year.

The committee devoted several meetings to interview area Fire Chiefs from municipalities that operate ambulance services or are starting into providing ambulance services. We thoroughly reviewed the operations, budgets and reasoning for their towns' actions. We found that some of these towns had actually paid for contracted studies to review their operations and those studies recommended ambulance service be provided within or to stay within those fire departments. It was also noted that the general consensus in the state is to provide emergency medical service within town fire departments.

After reviewing operational information, the committee formulated requirements that would be the basis for an outside contract service. These basic requirements included essential operational performance and what the Town would still be required to do. Comparisons to our present operation could not be made as we have some full-time personnel and the remainder is on-call coverage. Outside contractors do not provide this type of service; they do not provide on-call personnel. Therefore the committee's comparisons would be based on 24/7 full-time personnel coverage.

The committee reviewed proposals from private contractors, along with their pricing and the requirements of the Town if a change in operational methods would be considered. We compared this information thoroughly with our ambulance operations and needed resources looking to the future. We found that quotations for contract service ranged from \$ 305,000.00 to slightly over \$ 400,000.00. These figures are based on demographics of this area, past history of service requests and the basic criteria established by the committee for operational performance. We further found that there would still be requirements of the Town to budget funds to pay for garaging these services, providing day rooms, dining areas, sleeping areas and restroom facilities. In addition we would still have to maintain budget funds for our first responders / EMTs, along with the associated required supplies for specific responses, simultaneous multiple calls and other major incidents.

The committee then looked at the added value and benefits of having our own personnel to operate within the fire department, in town:

- Fire emergency coverage (very important during the weekdays)
- Other emergency calls of the public
- Apparatus and equipment checks
- Continual regular maintenance
- Repairs to apparatus (depending on resources and abilities)
- Educational presentations
- Community involvement with various groups in town - COA, Scouts, Schools, Devereux
- Training programs
- Departmental recordkeeping
- General operational requirements

After this thorough consideration of all proposals, information and technical data presented, the Committee's recommendation is that the Town of Rutland continue to provide Emergency Ambulance Service as part of the Fire Department's operations and the following:

- Continue on the plan presented and approved by the town meeting vote
- Add full-time positions as quickly as possible to fill out complete coverage
- Add supervision in the program
- Move to the paramedic level of coverage as soon as resources allow
- Strengthen the support for on-call EMTs to remain active in the system
- Ensure that fees charged for service are at adequate levels
- In the future, look at regional service in our area

The committee vote was unanimous.

Respectfully submitted,

Ambulance Study Committee 2004

Donald D'Auteuil, Chairperson

Deborah Kristoff, Clerk

Cindy Purcell

Charles LaLiberte

Thomas Ruchala



Wachusett Regional School District

Holden, Paxton, Princeton, Rutland, Sterling

February, 2005

To the Residents of the Wachusett Regional School District:

The high school renovation/addition project continues to move forward as groundbreaking occurred in the spring of 2004. Following the clearing of land in preparation for the construction of parking lots and substantial rainfalls, erosion plagued the site. The State Department of Conservation and Recreation (DCR), the Department of Environmental Protection (DEP), and the Holden Conservation Commission have been active participants along with the architect and general contractor to develop short and long-term erosion control plans for the remainder of the project.

The Town of Rutland has approved the construction of a new elementary school to address the increased enrollment, which is scheduled to open in September 2006.

The State FY05 financial constraints resulted in the continued underfunding of State aid, which resulted in the need for the School Committee to seek limited additional funds above the minimum local requirements in order to maintain a status quo budget for the second year in succession. The inability to provide adequate instructional support has created extraordinary burdens for the instructional staff and has had a negative impact on student achievement as reflected in the District's results.

District students continue to excel in non-academic areas. The Wachusett Regional High School Girls Indoor Track Team has won its twelfth successive District 3 Championship; the Football Team won the Super Bowl for the second year in a row. Year after year our music students continue to be chosen for Central District and State band and chorus; and our theater productions are second to none. Wachusett Regional High School's music department has formed a partnership with the Boston Symphony Orchestra to add yet another dimension to its already award-winning program.

You are invited to review on the District's website, www.wrsd.net, the *Annual Report and FY06 Budget Appropriation*, a publication dedicated to our students, as well as providing a detailed analysis of the finances needed to run such an outstanding district.

On behalf of the students served so ably by our school district staff, our deepest appreciation is extended to you for your continued support for the educational programs for our children.

Respectfully submitted,


Alfred D. Tutela, Ph.D.

Superintendent of Schools

Jefferson School

1745 Main Street, Jefferson, MA 01522

Telephone: (508) 829-1670 Facsimile: (508) 829-1680

www.wrsd.net



AUBURN CHARLTON DUDLEY OXFORD RUTLAND SOUTHBRIDGE WEBSTER

**Southern Worcester County Regional Vocational School District
BAY PATH REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL**

57 OLD MUGGETT HILL ROAD
CHARLTON, MASSACHUSETTS 01507-1331
(508) 248-5971 - (508) 987-0326
FAX (508) 248-4747

STEVEN MONDOR
SUPERINTENDENT-DIRECTOR

**RUTLAND
2004 Annual Report**

Bay Path Regional Vocational Technical High School graduated a class of 202 students in June of 2004, and accepted a class of 294 Freshmen in September of 2004. Our current enrollment has reached 1,024 students.

Of the 9 Rutland Seniors who graduated, 1 is now gainfully employed in occupations related to their training and 5 are now attending College. Currently, 43 students from Rutland are enrolled in one of our 21 vocational areas.

Eleven Rutland students are receiving extra services from our Special Education Department.

The school continues to attract a large number of tuition students from out of district towns. Townspeople should realize that those towns, which do not belong to the District, pay \$11,361 in tuition to the District for each student. Those towns, also, pay all transportation costs. This compares favorably with the Town of Rutland's cost, for the 2004-2005 school year of \$4,797 per student, including transportation. The acceptance of out of district students to fill available vocational space allows us to lower the assessments of member towns.

Whenever possible, we have continued our practice of utilizing our occupational programs to complete projects for our towns. This year we completed over 29 projects for the Town of Rutland and its residents. We will continue this type of work whenever possible, keeping in mind that the projects must be of educational value for our students.

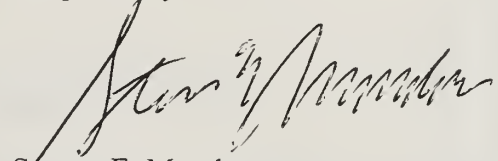
Our Evening Program continues to serve the adult needs of our 7-town District, as well as an additional 17 surrounding towns. Our Spring and Fall programs had a combined enrollment of 3,640, in programs ranging from Career & Licensing; Computer Technology; Health & Fitness; Language & Art; Hobbies & Crafts; Business & Finance; Sports & Leisure and over 250 on-line courses.

We are taking advantage of every opportunity to seek State and Federal grants to help us lower our costs to the District Towns. In the 2004-2005 school year, we are receiving approximately \$875,000 in various Federal and State grants. As usual, State and Federal money is received with stringent requirements and reporting responsibilities.

The Rutland Public School System continues to provide excellent cooperation for our recruiting program and we are thankful for their efforts. I believe that they share our feeling that all students must be given the right, the information, and the opportunity to make an informed school choice.

We, at Bay Path, will continue to serve Rutland with the finest vocational education programs available for high school students and adults, and will, when at all possible, use our skills and facilities to further town projects as they add to our students' education.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Steven E. Mondor", written over a horizontal line.

Steven E. Mondor
Superintendent-Director

SEM/wsf

ANNUAL REPORT

School Year 2004-2005

The Southern Worcester County Regional Vocational School District Committee voted at their Regular School Committee Meeting on December 6, 2004, to accept the Report of the Superintendent-Director as the report of the School Committee for the school year 2004-2005.

2004-2005 School Committee Members

Lionel R. Berthiaume – Assistant Treasurer – Auburn

Wayne P. Nicholas – Auburn

Clarence A. Bachand – Charlton

Olaf R. Garcia – Charlton

Donald J. Cristina – Dudley

Peter W. Teguis – Dudley

Benjamin J. LaMountain – Vice-Chairman – Oxford

Randall G. Slauenwhite – Oxford

Paulette A. Desorcy – Southbridge

Helen I. Lenti – Southbridge

Charles T. Tomaso – Chairman – Webster

Roland A. Napierata – Secretary - Webster

INDEX

REPORT OF:	PAGE
Ambulance Study Committee	99
Animal Control Officer	79
Annual and Special Town Meetings	19
Assessor	72
Board of Appeals	97
Board of Health	91
Building Commissioner/Inspector	89
Communications Committee	84
Conservation Commission	92
Council on Aging	87
Department of Public Works	74
Development and Industrial Commission	98
Electrical Inspector	90
Finance Committee	46
Fire Department	80
Gas Inspector	90
Historical Commission	96
Librarian	93
Officers Appointed by Selectmen	8
Planning Board	
Plumbing Inspector	90
Police Department	76
Recreation Committee	86
Selectmen	15
Superintendent – Bay Path Regional	102
Superintendent – Wachusett Regional	101
Town Accountant	48
Town Clerk - Vital Statistics/Licenses	17
Town Collector	37
Town Officers Elected	6
Treasurer	37
Veteran's Agent	95

MEETING NIGHTS OF TOWN BOARDS

Board of Appeals.....	When necessary
Board of Assessors.....	Every other Tuesday – 7 pm
Board of Health.....	Every other Monday (except holidays) 7 pm
Building Inspector.....	Monday & Tuesday 7:00 pm
Conservation Commission.....	First & Third Tuesday - 7 pm
Council on Aging.....	Third Wednesday – 7 pm (Community Ctr.)
Development & Industrial Comm.	Every Third Thursday as posted
Finance Committee.....	Thursday – 7 pm (when necessary)
Library Trustees.....	Fourth Monday – 7 pm at Library
Planning Board.....	Second and Fourth Tuesday - 6:30 pm
Police/Firearm Permits.....	First and Third Tuesday 4 – 7 pm
Recreation Committee.....	First Thursday of the month – 7 pm
Selectmen.....	Every other Monday (Tues. if holiday) 6 pm
Planning Board Sub Committee.....	Second & Fourth Wednesday 7 pm
Wachusett Reg. School District Comm....	Second and Fourth Mondays at 7:30 pm at Wachusett unless posted otherwise.

Boards meet in Community Hall & Community Hall Annex unless posted otherwise.

TOWN OFFICE HOURS

~ Community Hall and Annex Closed Friday ~

Assessor.....	Monday - Thursday 8 am - Noon
Selectmen	Monday – Thursday 9 am – 4:30 pm
Board of Health	Monday – Thursday 8 am - Noon
Building Inspector	Monday - Thursday 11 a.m. - 3:00 pm
Treasurer/Collector & Town Clerk.	Mon., Wed., Thurs. 7:30 am – 4 pm Tuesday 7:30 am - 7 pm
Fire.....	Monday – Thursday 9 am – 3 pm
Police.....	Monday - Friday 8 am – 4 pm
Library.....	Tuesday & Wednesday 10 am – 8 pm Thursday 1 pm – 8 pm Friday 1 pm – 6 pm Saturday 10 am – 2 pm (closed during summer)

**Please note: Meeting dates subject to change – check with Town Clerk's office.*